

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Thursday, **April 18, 2024**, at 10:30 a.m. at the Holiday Inn Winter Haven, 200 Cypress Garden Blvd, Winter Haven, Florida.

Present and constituting a quorum:

Adam Rhinehart	Chairman
Lindsey Roden	Vice Chairperson
Bobbie Henley	Assistant Secretary
Jessica Petrucci	Assistant Secretary
Kristen Cassidy	Assistant Secretary

Also present were:

Tricia Adams	District Manager, GMS
Meredith Hammock	District Counsel, Kilinski Van Wyk
Chace Arrington	District Engineer
Rey Malave	District Engineer
Marshall Tindall	Field Services Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 10:30 a.m. and called the roll. There were five Board members in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that there were no members of the public present nor were there any members of the public on Zoom.

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THIRD ORDER OF BUSINESS

Approval of Minutes of the March 21, 2024 Board of Supervisors Meeting

Ms. Adams presented the minutes from the March 21, 2024 Board of Supervisors meeting. She noted the minutes have been reviewed by District Management and District Counsel. If there are no corrections from Board members, is there a motion to approve?

On MOTION by Ms. Roden, seconded by Ms. Henley, with all in favor, the Minutes of the March 21, 2024 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Public Hearing

Ms. Adams stated there is a public hearing to adopt variance policies and a \$75 application fee. She asked for a motion to open the public hearing.

On MOTION by Ms. Petrucci, seconded by Ms. Henley, with all in favor, Opening the Public Hearing, was approved.

Ms. Adams stated there are no members of the public present nor members of the public on Zoom. She asked for a motion to close the public hearing.

On MOTION by Ms. Petrucci seconded by Ms. Roden, with all in favor, Closing the Public Hearing, was approved.

A. Consideration of Resolution 2024-05 Adopting Easement Variance Policies and Fees

Ms. Adams stated these policies have not changed since the Board previously approved them. Approval of this resolution also authorizes the collection of a \$75 application fee in order to review the proposed variance. It would also cover the recording fee should the variance be approved. The agreement for the variance would stay with the parcel.

On MOTION by Ms. Henley, seconded by Ms. Roden, with all in favor, Resolution 2024-05 Adopting Easement Variance Policies and Fees, was approved.

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FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hammock reminded the Board about the ethics training workshop this month on the 30th from 10:00 a.m. to noon via Zoom and again on May 30th 10:00 a.m. to noon.

B. Engineer

i. Presentation of Work Orders and Schedule of Charges

Mr. Malave noted the work order is a requirement the District has for them to prepare by the end of June an Engineer’s Report related to all of the facilities owned by the CDD that are well taken care of, maintained and operated. That is what this work order is for. They are separating it from their general services and request approval from the Board.

On MOTION by Ms. Petrucci, seconded by Ms. Cassidy, with all in favor, the Work Orders and Schedule of Charges, was approved.

C. Field Manager’s Report

Mr. Tindall presented the Field Manager’s Report which included amenity coping repairs, chairlift investigation for repair, and mulch leveling. He noted an order of chairs was received and put out for resident use. Landscaping enhancements will be installed within 7-10 days as well as palm trimming. Wall cleaning was done last June, touch up is scheduled for next month. Storm pipe repair tentatively on the 29th. Four residents will be without power for part of the repair and Duke has been notified. He reached out to Orkin for pest control at playgrounds. Mr. Rhinehart asked the time of day that the pipe repair would be done. Mr. Tindall noted as early as possible but it’s tough to get Duke to commit to a hard time. It should be a one-day repair.

D. District Manager’s Report

i. Reminder: Ethics Workshop via Zoom April 30th & May 30th

Ms. Adams noted the Board has already had a reminder of the ethics training.

ii. Approval of Check Register

Ms. Adams presented the check register from March 1st through March 31st totaling \$23,801.04. A detailed check run summary follows the register.

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On MOTION by Mr. Rhinehart, seconded by Ms. Cassidy, with all in favor, the Check Register totaling \$23,801.04, was approved.

iii. Balance Sheet and Income Statement

Ms. Adams presented the balance sheet and income statement through February. These are provided for informational purposes only. No Board action is required.

SIXTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Adams adjourned the meeting.

On MOTION by Ms. Petrucci, seconded by Ms. Roden with all in favor, the meeting was adjourned.

DocuSigned by:
Tricia Adams

Secretary/Assistant Secretary

DocuSigned by:
Adam Rhinehart

Chairman/Vice Chairman