

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Thursday, **May 18, 2023**, at 11:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida and by Zoom.

Present and constituting a quorum:

Adam Rhinehart
Lindsey Roden
Bobbie Henley

Chairman
Vice Chairperson
Assistant Secretary

Also present were:

Tricia Adams
Roy Van Wyk *by Zoom*
Molly Banfield *by Zoom*
Marshall Tindall
Jessica Petrucci

District Manager, GMS
District Counsel, KVV Law
District Engineer
Field Management Staff, GMS
Appointed to the Board of Supervisors

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. There were three Board members in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that there were no members of the public present and no members of the public attending on Zoom.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Lauren Schwenk

Ms. Adams stated that they had received a letter of resignation from Lauren Schwenk and she asked for a motion to accept.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the Resignation of Lauren Schwenk, was approved.

B. Appointment of Individual to Fulfill Board Vacancy in Seat #2

Ms. Adams stated that Seat #2 was vacant and asked for a nomination to fill the seat. Ms. Roden nominated Jessica Petrucci. Ms. Adams stated that the term would expire in November 2023 and asked for a motion to approve.

On MOTION by Ms. Henley, seconded by Ms. Roden, with all in favor, the Appointment of Jessica Petrucci to Fulfill Board Vacancy in Seat #2, was approved.

C. Administration of Oath to Newly Appointed Board Member

Ms. Adams administered the oath of office to Ms. Petrucci.

D. Consideration of Resolution 2023-05 Electing Officers

Ms. Adams asked the Board if they wanted to keep the same slate of officers with Mr. Rhinehart as Chair, Ms. Roden as Vice Chair, and the remaining Board members serving as Assistant Secretaries, and certain staff members serving as Assistant Treasurer and Secretary.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, Resolution 2023-05 Electing Officers with Jessica Petrucci as Assistant Secretary and all other Officers Remaining the Same, was approved.

FOURTH ORDER OF BUSINESS

**Approval of Minutes of the March 16,
2023 Board of Supervisors Meeting**

Ms. Adams presented the minutes from the March 16, 2023 Board of Supervisors meeting and asked for any corrections from the Board members.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the Minutes of the March 16, 2023 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2023-03
Approving the Proposed Fiscal Year 2024
Budget and Setting a Public Hearing**

Ms. Adams presented Resolution 2023-03, noting that it was to approve the proposed budget with the same assessment level as the current fiscal year. She added that it set the public hearing for August 17th at 11:30 a.m. at the regular meeting location. She noted that a copy of the budget was sent to Polk County, and it was also posted and published for the budget hearing. She presented items within the budget, noting that all property within the District had been platted and was on roll, all assessments had been collected as a non-ad valorem assessment. She went on to explain the budget further, including increases in District Management fees, Field Management, and amenity access management. She also added that there was a contribution to the capital reserve fund of \$20,234. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, Resolution 2023-03 Approving the Proposed Fiscal Year 2024 Budget and Setting a Public Hearing for August 17, 2023 at 11:30 a.m., was approved.

SIXTH ORDER OF BUSINESS**Review of Revised Amenity Policies to
Include Playground Facilities**

Ms. Adams stated that the amenity policies that had been adopted in the past had not included the playground, therefore the policies had been revised to include the playground facilities. She noted that it included the appropriate ages, language approved by their insurance provider, and the information had been approved by District Counsel. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the Revised Amenity Policies to Include Playground Facilities, was approved.

SEVENTH ORDER OF BUSINESS**Consideration of Resolution 2023-04
Extending Terms of Office**

Ms. Adams presented Resolution 2023-04, noting that it contemplated moving the seats from odd years to even years to coincide with the general election cycle. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, Resolution 2023-04 Extending Terms of Office, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Work Order for Annual Engineer's Report

Ms. Adams presented the work order from Dewberry, noting that it was for the annual engineer's inspection with a total of \$2,000. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the Work Order for Annual Engineer's Report, was approved.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2023-06 Establishing Bank Account Signatories

Ms. Adams presented the resolution noting that it was an administrative item. She added the treasurer and secretary as designated signatories and noted that it accounted for the assistant treasurer for the purposes of processing financial records. She added that the resolution would update so that the treasurer, assistant treasurer, and secretary are designated signatories. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, Resolution 2023-06 Establishing Bank Account Signatories , was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk stated that he had nothing to report but would be happy to answer any questions.

B. Engineer

Ms. Banfield stated she had nothing further to report.

C. Field Manager's Report

Mr. Tindall presented the Field Manager's Report, noting that there was damage to the restroom stall that was repaired, enhancements had been completed, and a pool furniture that had been previously approved were ordered would be there at the end of May.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register on page 67. The summary of checks ran from February 1, 2023 through March 31, 2023.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the Check Register totaling \$46,246.01, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams presented the balance sheet and income statement, adding that no action was required.

iii. Presentation of Number of Registered Voters: 509

Ms. Adams stated that the number of registered voters was 509.

ELEVENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

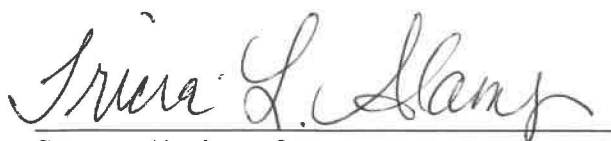
There being no comments, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Adams adjourned the meeting.

On MOTION by Mr. Rhinehart, seconded by Ms. Roden, with all in favor, the meeting was adjourned at 11:47 a.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman