

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Wednesday, **May 4, 2022**, at 9:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida and by Zoom.

Present and constituting a quorum:

Justin Frye	Chairman
Adam Rhinehart	Vice Chairman
Lauren Schwenk <i>via Zoom</i>	Assistant Secretary
Lindsay Roden	Assistant Secretary

Also present were:

Tricia Adams	District Manager, GMS
Meredith Hammock <i>by Zoom</i>	District Counsel, KE Law Group
Peter Armans <i>by Zoom</i>	District Engineer, Dewberry Engineering
Marshall Tindall	Field Management Staff, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. There were three members present constituting a quorum. Ms. Schwenk participated by Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that there were no members of the public present or attending via Zoom to provide comments.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 6, 2022
Board of Supervisors Meeting**

Ms. Adams presented the minutes from the April 6, 2022 Board of Supervisors meeting and asked for any comments or corrections from the Board. The Board had no changes.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, the Minutes of the April 6, 2022 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2022-06
Approving the Proposed Fiscal Year 2023
Budget and Setting a Public Hearing**

Ms. Adams presented the resolution and stated that it approves the proposed budget. By Florida statutes the proposed budget is required to be approved by June 15 each calendar year. The public hearing would be set for August 3, 2022 at 9:30 a.m. She stated that this resolution allows for the proper notification and publication and the budget will be transmitted to the county and also noticed in accordance with Florida statutes.

Ms. Adams reviewed the increases that were included in the proposed budget. The Board did not have any questions.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, Resolution 2022-06 Approving the Proposed Fiscal Year 2023 Budget and Setting a Public Hearing for August 3, 2022 at 9:30 a.m., was approved.

FIFTH ORDER OF BUSINESS

**Review and Acceptance of Fiscal Year
2021 Audit**

Ms. Adams stated that this agenda item was acceptance of the final copy of the audit for Fiscal Year 2021. She stated that this was a clean audit and page 54 contains the letter confirming this was a clean audit and indicates that there were no findings or recommendations. She noted that the finances of the CDD were in compliance with Florida statutes as well as accounting standards.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, the Fiscal Year 2021 Audit, was approved.

SEVENTH ORDER OF BUSINESS

**Consideration of Pool Maintenance
Proposal with Resort Pool Services**

**This item was taken out of order*

Ms. Adams stated that the pool maintenance proposal with Resort Pools was included in the agenda packet. She also stated that any agreement would be subject to verification from District Counsel and would have language in the agreement that protects the District.

Mr. Tindall presented the proposal from Resort Pool Services, and stated the total was \$1,500 per month. Ms. Hammock offered to answer any questions for the Board as well.

On MOTION by Mr. Frye, seconded by Ms. Roden, the Pool Maintenance Proposal with Resort Pool Services, was approved.

SIXTH ORDER OF BUSINESS

Review of Stormwater Needs Analysis Report

**This item was taken out of order*

Ms. Adams noted that a draft of the report was included in the agenda packet. Mr. Armans from Dewberry Engineering outlined the report and offered to answer any questions from the Board.

On MOTION by Mr. Frye, seconded by Ms. Roden, with all in favor, the Stormwater Needs Analysis Report, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Proposal for Solar Lights at Mailboxes

Ms. Adams stated that residents requested additional lighting near the amenity parking lot areas. Mr. Tindall presented the solar light proposal and explained that there were currently no lights in this parking lot. He recommended installing two solar lights.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, the Proposal for Solar Lights at Mailboxes, was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hammock stated she had nothing further to report.

B. Engineer

Mr. Armans stated that he did not have anything further to report.

C. Field Manager's Report

Mr. Tindall reviewed the field manager's report for the Board.

Completed items include:

- Palm trimming.
- Bongo drums at the park repaired.
- Valve cap trimmed to remove sidewalk trip hazard.

In process items include:

- Lighting assessment and solar light proposal prepared.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register from February 1st through March 31st for the Board's approval. The total amount was \$55,006.48.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, the Check Register totaling \$55,006.48, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams noted that the unaudited financials through March 31, 2022 were included in the agenda package and were for informational purposes for the Board. There was no action required.

iii. Presentation of Number of Registered Voters: 477

Ms. Adams noted that there were 477 registered voters within the District. She also stated that in 2023, the Board will receive a resolution authorizing the movement of seats to the even number years so it coincides with the general election. At that time, there will be two seats that transfer to the general election process, and one seat that is landowner elected. The other two seats will have terms that are not yet expired.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

May 4, 2022

Davenport Road South CDD

ELEVENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Adjournment

Ms. Adams adjourned the meeting.

On MOTION by Mr. Frye, seconded by Ms. Roden, with all in favor,
the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman