

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Wednesday, **December 1, 2021**, at 9:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Justin Frye	Chairman
Adam Rhinehart	Vice Chairman
Christine Aviles	Assistant Secretary
Lauren Schwenk <i>joined late via Zoom</i>	Assistant Secretary
Andrew Rhinehart <i>joined late</i>	Assistant Secretary

Also present were:

Tricia Adams	District Manager, GMS
Roy Van Wyk <i>via Zoom</i>	District Counsel, KE Law Group
Margie Lloyd <i>via Zoom</i>	District Engineer, Dewberry
Clayton Smith <i>via Zoom</i>	Field Manager, GMS
Marshall Tindall	Assistant Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. There were three members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Elected Board Members (Christine Aviles, Justin Frye and Andrew Rhinehart)

Ms. Adams administered the oath of office to Mr. Justin Frye and Ms. Christine Aviles.

B. Consideration of Resolution 2022-01 Canvassing and Certifying the Results of the Landowners' Election

Ms. Adams noted that Justin Frye and Andrew Rhinehart each received 52 votes respectively and will be serving four-year terms on the Board of Supervisors. Christine Aviles received 51 votes and she will be serving a two-year term.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, Resolution 2022-01 Canvassing and Certifying the Results of the Landowners' Election, was approved.

C. Election of Officers

Ms. Adams stated that currently the officers were Justin Frye as Chairman, Adam Rhinehart as Vice Chairman, Jill Burns as Secretary, and the remaining Board members and Tricia Adams as Assistant Secretaries.

D. Consideration of Resolution 2022-02 Electing Officers

Ms. Adams told the Board that they could consider keeping the current slate of officers and to also appoint herself as Assistant Secretary for the purpose of attesting the Chairman and Vice Chairman's signatures. This would make Justin Frye Chairman, Adam Rhinehart Vice Chairman, Jill Burns as Secretary, and the remaining Board members and Ms. Adams as Assistant Secretaries.

**Ms. Schwenk and Mr. Andrew Rhinehart joined the meeting at this time.*

Ms. Adams administered the oath of office to Mr. Andrew Rhinehart at this time.

On MOTION by Mr. Frye, seconded by Mr. Adam Rhinehart, with all in favor, Resolution 2022-02 Electing Officers, with Justin Frye as Chairman, Adam Rhinehart as Vice Chairman, Jill Burns as Secretary, and the remaining Board members and Ms. Adams as Assistant Secretaries, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 4, 2021 Board of Supervisors Meeting and the November 3, 2021 Landowners' Meeting

Ms. Adams presented the minutes from the August 4, 2021 Board of Supervisor's meeting and the November 3, 2021 Landowners' Election and asked for any comments or corrections. There being none, there was a motion of approval.

On MOTION by Mr. Andrew Rhinehart, seconded by Mr. Frye, with all in favor, the Minutes of the August 4, 2021 Board of Supervisors Meeting and the November 3, 2021 Landowners' Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Audit Services Engagement Letter for Fiscal Year 2021

Ms. Adams stated that this was an Engagement Letter with Grau & Associates. She stated that previously the Board met and approved a multi-year agreement with Grau & Associates and that it is typical each year that there is an Engagement Letter. The fee for Fiscal Year 2021 is shown to be \$4,100.

On MOTION by Mr. Andrew Rhinehart, seconded by Mr. Adam Rhinehart, with all in favor, the Audit Services Engagement Letter for Fiscal Year 2021 with Grau & Associates for \$4,100, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-03 Waiving a Portion of the Rules of Procedure Regarding Notice of Meetings

Mr. Van Wyk stated that this resolution would make it to where a single publication annually would be allowed to be posted with the meeting notice instead of publication for each monthly meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Adam Rhinehart, with all in favor, Resolution 2022-03 Waiving a Portion of the Rules of Procedure Regarding Notice of Meetings, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Disclosure Reporting Services – ADDED

Ms. Adams stated that the annual agreement with Lerner Reporting Services was ending. She informed the Board that she recommended that the agreement with Lerner was terminated and that the District would consider GMS for dissemination services. The Board decided to terminate the Lerner agreement and transition to GMS. There were no comments from the public regarding this added agenda item. Mr. Van Wyk added that it made sense for the District Manager to also serve as the Dissemination Agent.

On MOTION by Mr. Andrew Rhinehart, seconded by Mr. Frye, with all in favor, the Termination of Lerner and Hiring of GMS for Dissemination Services, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Memorandum Regarding Wastewater Services and Stormwater Needs Analysis

Mr. Van Wyk stated that the memorandum was regarding a report about the status of wastewater systems and stormwater management. This analysis is not due until June 2022. He stated that the memorandum was included in the agenda and offered to answer any questions.

B. Engineer

There being none, the next item followed.

C. Field Manager’s Report

Mr. Tindall went over the Field Manager’s Report for the Board that was included in the agenda

i. Consideration of Proposal for New Pool Computer - ADDED

Mr. Tindall stated that the pool’s chemical balance is important and they are proposing that a computer be added that continuously monitors the chemicals in the pool. Mr. Smith added that their contractor suggested this item as well.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with Mr. Frye, Mr. Andrew Rhinehart, Ms. Aviles and Ms. Schwenk in favor and Mr. Adam Rhinehart opposed, the Proposal from Complete Pool Care for \$3,244, was approved 4-1.

D. District Manager’s Report

i. Approval of Check Register

Ms. Adams stated the check register is from August 1 through November 22 totaling \$104,197.08. The detailed check run summary was included in the agenda.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Check Register for \$104,197.08, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams noted that the financials were included in the agenda package. No action was necessary at this time.

NINTH ORDER OF BUSINESS

There being none, the next item followed.

Other Business

TENTH ORDER OF BUSINESS

There being none, the next item followed.

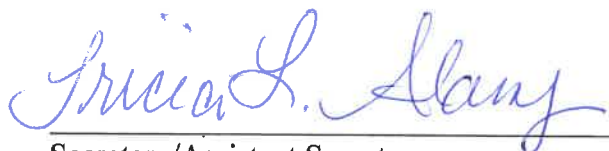
Supervisors Requests and Audience comments

ELEVENTH ORDER OF BUSINESS

Ms. Adams adjourned the meeting.

Adjournment

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman