

**MINUTES OF MEETING  
DAVENPORT ROAD SOUTH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Wednesday, **February 17, 2021** at 9:52 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chair
Patrick Marone	Assistant Secretary
Andrew Rhinehart <i>via Zoom</i>	Assistant Secretary
Scott Shapiro <i>via Zoom</i>	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>by Zoom</i>	Hopping Green & Sams
Clayton Smith <i>by Zoom</i>	GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were three members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 21,  
2020 and January 20, 2021 Board of  
Supervisors Meetings**

Ms. Burns asked for any question, comments, or corrections to the October 21, 2020 and January 20, 2021 Board of Supervisors meeting minutes. The Board had no changes.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Minutes of the October 21, 2020 and January 20, 2021 Board of Supervisors Meetings, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03  
Declaring Series 2018 Project Complete**

Ms. Burns noted the resolution was in the packet with the Engineer’s Report, Master Assessment Methodology, Engineer’s Certificate, and amortization schedule attached. This finalizes the assessments that were imposed upon the parcels as a result of the 2018 project, so there are minimal amounts of money left in the account. The assessment levels as originally imposed will stand as final assessments.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, Resolution 2021-03 Declaring Series 2018 Project Complete, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Request for Qualification  
for Engineering Services**

Ms. Burns noted this request is to authorize staff to issue an RFQ and will be due back by Tuesday, March 9, 2021.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Request to Issue an RFQ for Qualifications for Engineering Services and the Evaluation Criteria, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Fee Increase Letter for  
District Counsel Services from Hopping,  
Green & Sams**

Ms. Burns noted this letter is to approve a request for fee increases for District Counsel services.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Fee Increase Letter for District Counsel Services from Hopping, Green & Sams, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-05  
Appointing Treasurer and Assistant  
Treasurer – ADDED**

Ms. Burns noted Mr. Lovera was retiring, and this will approve George Flint as his replacement as Treasurer and Ms. Katie Costa as the Assistant Treasurer.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Resolution 2021-05 Appointing George Flint as Treasurer and Katie Costa as the Assistant Treasurer, was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk had no further report.

**B. Engineer**

There being none, the next item followed.

**C. Field Manager**

**i. Mulch for Prince Landscaping**

Mr. Smith reviewed the site maintenance that had been completed to include repairs at the playground, the fencing, and the dog park station. He noted a restroom had been vandalized but was cleaned up. Mr. Smith replied to Ms. Schwenk's question that there was a key code entry, and they were investigating specifics in that area. Towing signs are ordered, and future landscaping enhancements will be in progress. The proposal from Prince & Sons for mulch was \$8,550.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Proposal from Prince & Sons for Mulch totaling \$8,550, was approved.

**ii. Consideration of Proposal for Speed Limit Signs**

Mr. Smith noted the rodent damage proposal had been approved at \$350, but was quoted improperly. The new proposal is for \$2,800 for spraying surrounding common areas for pests. Discussion ensued surrounding specific treatments and exploring other proposals. This was postponed until further exploration.

The proposal for 23 speed limit signs in Davenport Road South is for \$2,181.97 to replace the signs. Mr. Smith added that Tract M had not been sodded and will report back on options.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Proposal to Replace the Speed Limit Signs, was approved.

**D. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns noted they had received updated towing maps from Mr. Wood, and notices will be sent out to residents targeted by March 1<sup>st</sup>. Ms. Burns noted the Check Register needed approval for \$20,872.72

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Check Register for \$20,872.72 was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns noted the financials were in the package.

**NINTH ORDER OF BUSINESS**

There being none, the next item followed.

**Other Business**

**TENTH ORDER OF BUSINESS**

There being none, the next item followed.

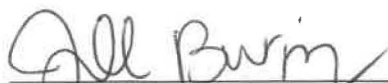
**Supervisors Requests and Audience comments**

**ELEVENTH ORDER OF BUSINESS**

Ms. Burns adjourned the meeting.

**Adjournment**

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman