

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Wednesday, **May 5, 2021**, at 11:01 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk	Assistant Secretary
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Scott Shapiro <i>via Zoom</i>	Vice Chair

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>by Zoom</i>	Hopping Green & Sams
Rey Malave <i>by Zoom</i>	Dewberry
Clayton Smith	GMS
Marshall Tindall	GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three members present constituting a quorum. Mr. Scott Shapiro participated via zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the March 17,
2021 Board of Supervisors Meeting**

Ms. Burns asked for any question, comments, or corrections to the March 17, 2021, Board of Supervisors meeting minutes. The Board had a correction on the 5th Order of Business, the last line. There was a correction to part of the District's responsibilities.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Minutes of the March 17, 2021, Board of Supervisors Meeting, were approved as amended,.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2021-06
Approving the Proposed Fiscal Year 2022
Budget (Suggested Date: August 4, 2021),
Declaring Special Assessments, and
Setting the Public Hearings on the Fiscal
Year 2022 Budget and the Imposition of
Operations & Maintenance Assessments**

Ms. Burns stated the budget was attached to the resolution. An increase is proposed with several things moved around. The Field and Amenities includes a big change, including an increase to landscape replacement and enhancement including annual mulching. Storm clean-up repairs were moved to a general field repair and maintenance line item. Contingency was also increased. Amenity cost was re-configured and properly set up under another category. Janitorial services and electric were reduced. Amenity repair and maintenance was increased. Security complaints have increased in the District and Ms. Burns recommended an increase of security presence. The par unit increase is \$120.20 per unit.

Ms. Schwenk asked what other Districts were doing for security. The Board discussed how to add this to the budget and adjust other line items. Using off duty officers and sharing with another District was discussed. After discussion, the Board decided to increase the Security line item to \$10,000. The updated budget will reflect the new amount.

Ms. Burns suggested August 4, 2021, at 11:00 in the same location for the Public Hearing date.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Resolution 2021-06 Approving the Proposed Fiscal Year 2022 Budget Declaring Special Assessments as amended, and Setting the Public Hearing for August 4, 2021, on the Fiscal Year 2022 Budget and the Imposition of Operations & Maintenance, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Proposal to Provide Professional Consulting Services from Dewberry

Ms. Burns stated this is for general services from Dewberry as the new District Engineer, who was selected at the last meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Proposal to Provide Professional Consulting Services from Dewberry, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk reported they would start the assessment process for the first time with O&M fees. This would be done at the Public Hearing and attendance is needed for this meeting. At least three people are needed.

B. Engineer

There being none, the next item followed.

C. Field Manager

Mr. Smith reported that a lot of repairs have been completed at the amenity areas. Other options are being looked at for ADA compliant seats for the pool area. It was discussed that it may not be needed since there is one access at this point. Ms. Burns said they could reach out to the insurance company for verification.

Mr. Smith also discussed the new signs, railing, sidewalks, sodding, mowing, and pest treatment for gofers. He also discussed the parking and towing policies. Ms. Burns noted a \$200 reimbursement in the check register to a resident for mistaken towing.

D. District Manager's Report

i. Approval of Check Register

Ms. Burns stated the check register is from February 1st through March 9th totaling \$474,456.07.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Check Register for \$474,456.07, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted that the financials through March 31st were in the package. No action necessary at this time.

iii. Presentation of Number of Voters – 334 (ADDED)

Ms. Burns noted there were 334 registered voters in the District as of April 15th. In order to trip the threshold to transition to seats, the District has to be established for 6 years and have 250 registered voters. The District was established December 14, 2016, so the 6 years has not been met. This would occur on December 14, 2022.

SEVENTH ORDER OF BUSINESS

Other Business

It was clarified that according to federal guidelines on the pool was if the pool had more than 300 linear feet of total pool wall, you need two means of access. Ms. Burns responded they would follow up on that to see if a Chair approval was needed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman