

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Wednesday, October 21, 2020 at 9:46 a.m.

via conference call due to the Executive Order 20-249 extending COVID-19 Executive Order 20-69

Board Members present at roll call:

Rennie Heath	Chair	(via phone)
Scott Shapiro	Vice-Chair	(via phone)
Lauren Schwenk	Assistant Secretary	(via phone)
Andrew Rhinehart	Assistant Secretary	(via phone)
Patrick Marone	Assistant Secretary	(via phone)

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.	(via phone)
Jane Gaarlandt	PFM Group Consulting LLC	(via phone)
Christina Hanna	PFM Group Consulting, LLC	(via phone)
Verona Griffith	PFM Group Consulting, LLC	(via phone)
Dexter Glasgow	PFM Group Consulting, LLC	(via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order approximately at 9:46 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the September 16, 2020 Board of Supervisors' Meeting and Auditor Selection Committee Meeting

The Board reviewed the Minutes of the September 16, 2020 Board of Supervisors' Meeting and Auditor Selection Committee Meeting.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the September 16, 2020 Board of Supervisors' Meeting and Auditor Selection Committee Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Agreement between the District and Governmental Management Services – Central Florida, LLC for District Management Services

Mr. Van Wyk asked Ms. Gaarlandt if she was able to distribute the documents that were under separate cover. Ms. Gaarlandt stated they should all be included in the agenda package that was distributed at the end of the afternoon yesterday.

The Board reviewed the Agreement between the District and Governmental Management Services – Central Florida, LLC for District Management Services. Ms. Burns stated that there is a reduction of \$5,000.00 off the normal District Management Services for the current fiscal year in order to fit within the adopted budget that the District has currently. The fee is \$5,000.00 less than the Standard Contract for the first year and then it will increase to the normal fee once the District is able to adopt the budget the following year.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board terminated the existing District Management Contract with PFM and enter into a new Contract with Governmental Management Services – Central Florida, LLC for District Management Services – Central Florida, LLC for District Management Services.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-01, Providing for the Removal and Appointment of District Officers

Ms. Gaarlandt stated this resolution replaces the current Secretary and Assistant Secretary from PFM. Ms. Burns will be appointed Secretary and Mr. Flint will be appointed Assistant Secretary. It will also remove the current Treasurer and Assistant Treasurer and Ms. Lovera will be appointed Treasurer and Ms. Costa will be appointed Assistant Secretary.

On MOTION by Ms. Schwenk, seconded by Mr. Marone, with all in favor, the Board approved Resolution 2021-02, Providing for the Removal and Appointment of District Officers.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2021-02,
Establishing a Checking Account**

Ms. Burns explained this resolution establishes the Checking Account with SunTrust,

On MOTION by Mr. Marone, seconded by Mr. Heath, with all in favor, the Board approved Resolution 2021-02, Establishing a Checking Account.

SEVENTH ORDER OF BUSINESS

**Ratification of Payment Authorization
Nos. 69 - 75**

The Board reviewed payment authorizations numbers 69 - 75.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Board ratified Payment Authorization Nos. 69 -75.

EIGHTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financials through. There was no action required by the Board.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – Not Present

District Manager – Ms. Gaarlandt noted there have been some statutory changes to the requirements for documents that are posted on the District Website. The

Audit Report is no longer required to be posted but a link to the Auditor General Website must be posted. The Public Facilities Report is no longer required to be posted if it applies to the District. The full Agenda Package with all the backup material is no longer required to be posted. Only the Agenda cover page is required to be posted. Ms. Gaarlandt asked for the direction of the Board if they would like to consider this item at this time or wait until the transition to the new management company has happened.

Mr. Heath asked Ms. Burns if they maintain the District website in house. She replied they take care of all the updates on their end. The Board decided to table this item until the transition to the new management company.

On MOTION by Mr. Marone, seconded by Mr. Heath, with all in favor, the Board tabled the consideration of Website Documents until the transition to GMS on December 1, 2020.

NINTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

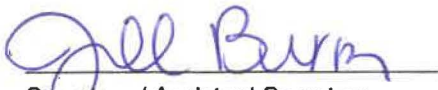
There were no Supervisor requested or audience comments.

TENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, the October 21, 2020 Board of Supervisors' Meeting for the Davenport Road South Community Development District was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman