

**MINUTES OF MEETING
DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Wednesday, **March 17, 2021** at 9:45 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Patrick Marone
Andrew Rhinehart
Scott Shapiro *via Zoom*

Vice Chair
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Roy Van Wyk *by Zoom*

District Manager, GMS
Hopping Green & Sams

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were three members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present. There is one person on the public line if you have a public comment you can use zooms raise hand feature to be called on. Ms. Burns stated there were no public comments.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the February 17,
2021 Board of Supervisors Meeting**

Ms. Burns asked for any question, comments, or corrections to the February 17, 2021 Board of Supervisors meeting minutes. The Board had no changes.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Minutes of the February 17, 2021 Board of Supervisors Meetings, were approved.

FOURTH ORDER OF BUSINESS

Ranking of Proposals Received for District Engineering Services and Selection of District Engineer

Ms. Burns stated they received one proposal from Dewberry Engineers Inc. She stated Rey from Dewberry Engineers Inc. is joining them at the meeting today. She stated she would suggest the Board rank Dewberry #1 and authorize staff to negotiate a form of agreement.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, Ranking of Proposals Received for District Engineering Services with Dewberry Engineers #1 and Selection of Dewberry as the District Engineer and Authorization for Counsel to Draft a Form of Agreement, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Conveyance Documents

Ms. Burns stated this is a conveyance from Orchid Grove, LLC to the District. She stated Clayton did an inspection report. She noted there were a couple areas that needed some sod but other than that there were no major issues. Mr. Van Wyk noted they are transferring all the tracts along with the roadway designations because those are part of the District’s responsibility.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Conveyance Documents, were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had no further report.

B. Engineer

There being none, the next item followed.

C. Field Manager

Mr. Burns reviewed Clayton’s report because he couldn’t attend the meeting. The report can be found in the agenda. The Board had no questions on the report.

D. District Manager’s Report

i. Approval of Check Register

Ms. Burns stated the check register is through March 9th totaling \$19,089.70.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Check Register for \$19,089.70 was approved.

ii. Balance Sheet and Income Statement

Ms. Burns the financials were in the package. No action necessary at this time.

SEVENTH ORDER OF BUSINESS

Other Business

The Board suggested changing the meeting date to the first Wednesday of each month at 11:00 a.m.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, Changing the Meeting Date to the first Wednesday of each month at 11:00 a.m., was approved.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience comments


There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman