

**MINUTES OF MEETING  
DAVENPORT ROAD SOUTH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Davenport Road South Community Development District was held Tuesday, **January 20, 2021** at 9:45 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk <i>by Zoom</i>	Vice Chair
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary
Scott Shapiro <i>by Zoom</i>	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk <i>by Zoom</i>	Hopping Green & Sams
Clayton Smith	GMS
Baron Hoffmeister	GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were three members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of Towing Services  
Agreement with S&S Towing**

Ms. Burns noted that there was never any signage installed and an agreement was never signed in regards to the District enacting a towing policy. S&S Towing is a company they use in other Districts. There is no charge for their services and this gives them the authority to tow in compliance with the adopted policy that is attached in the agenda package.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Towing Services Agreement with S&S Towing, was approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-03  
Declaring Series 2018 Project Complete**

Ms. Burns noted that the next two items were going to be tabled. She believes they are not quite ready to declare the project complete and they do not want to issue an engineer's RFQ until it is.

**FIFTH ORDER OF BUSINESS**

**Consideration of Request for Qualification  
for Engineering Services**

Ms. Burns noted that this item will be tabled until the next meeting.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-04 Re-  
Designating Administrative Office**

Ms. Burns noted that this is an administrative matter that changes the administrative office from the prior management's office to the GMS management office.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2021-04 Re-Designating Administrative Office, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Memorandum from  
Hopping, Green & Sams Regarding E-  
Verify Requirements in 2021**

Ms. Burns noted there was a change in Florida Statute and it requires the District to register with E-Verify, which they have discussed before, and they are looking for a motion to authorize the District Manager to enroll the District and approve the form of the memorandum of understanding.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Memorandum from Hopping, Green, & Sams Regarding E-Verify Requirements in 2021, was approved.

**EIGHTH ORDER OF BUSINESS**

**Ratification of 2021 Data Sharing Agreement with Polk County Property Appraiser**

Ms. Burns stated that this has already been approved by the Board and they were just looking for it to be ratified.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the 2021 Data Sharing Agreement with Polk County Property Appraiser, was ratified.

**NINTH ORDER OF BUSINESS**

**Ratification of Contract Agreement with Polk County Property Appraiser**

Ms. Burns noted that this will allow them to reflect their assessments on roll for the upcoming year.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Contract Agreement with Polk County Property Appraiser, was ratified.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk noted that next month they are looking to finalize assessments after the project completion. He stated that they need to get more data before they can do that.

**B. Engineer**

There being none, the next item followed.

**C. Field Manager**

Mr. Smith reported they are getting acclimated with the site. Completed items include the clean-up of pool and amenity area palms and amenity and site maintenance. Upcoming projects include site pressure washing including the pool deck and pool furniture, landscaping enhancements, and repair of rodent damage repair. There are a lot of gophers in the area and he is looking into pest control options. Mr. Smith presented three proposals to the Board. The first proposal was a cost of \$325 and consisted of treatment of the right-of-way areas to kill the gophers

food source which would hopefully prevent the gophers from coming to that area. The second proposal consisted of treatment and trapping of the animals and cost \$2,700, with an added monthly cost of \$650. The third proposal was a cost of \$400 per week and consisted of trapping 5 gophers per week. Mr. Heath suggested the least costly method first to see if it works, and then go from there. Mr. Smith agreed and stated they will proceed with that direction.

Mr. Smith then reported on the 30 mph speed limit signs. Most other communities are set at 15 mph. There have not been any resident complaints as of yet. Mr. Heath asked Mr. Smith to price out what the cost would be to switch the signs to 15 mph.

**D. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns noted that she does not have anything to report. They are still getting all the financial information from the previous manager and the financials should be available at the next meeting.

**ELEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**TWELTH ORDER OF BUSINESS**

**Supervisors Requests and  
Audience comments**

There being none, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.
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Secretary/Assistant Secretary

  
Chairman/Vice Chairman