

Davenport Road South Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407.723.5900

www.davenportroadsouthcdd.com

The following is the proposed agenda for the Board of Supervisors' Meeting for the Davenport Road South Community Development District, scheduled to be held **Wednesday, May 20, 2020 at 9:45 a.m. via conference call due to the Executive Order 20-112 extending COVID-19 Executive Order 20-69**. Attached to this Agenda is a copy of the Executive Order 20-69. The attendance of three Board Members is required to constitute a quorum. Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at gaarlandtj@pfm.com or (407) 723-5900.

To attend the meeting, please use the below conference call information:

Call-in Number: **1-844-621-3956**
Access Code: **790 393 986 #**

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. **Consideration of the Minutes of the February 19, 2020 Board of Supervisors' Meeting**
- 2. **Review of Registered Voters**

Business Matters

- 3. **Consideration of Resolution 2020-06, Approving a Proposed Budget for Fiscal Year 2020-2021 and Setting a Public Hearing Date Thereon** *[suggested date: July 22, 2020]*
- 4. **Consideration of Resolution 2020-07, Setting Public Hearing to Adopt Parking and Towing Policies** *[suggested date: July 22, 2020]*
 - Rules Relating to Overnight Parking and Parking Enforcement
 - Notices for Publication
- 5. **Consideration of Proposal for ADA Compliant Access Ramp** *(provided under separate cover)*
- 6. **Consideration of Proposal(s) for Security**
- 7. **Consideration of Proposal(s) for Landscape Maintenance**
- 8. **Ratification of Payment Authorization Nos. 43 – 54**
- 9. **Review of Monthly Financials**

Other Business

Staff Reports

- District Counsel
- District Engineer
- District Manager
 - Field Management Update



**Supervisor Requests and Audience Comments
Adjournment**



STATE OF FLORIDA

OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the “15 Days to Slow the Spread” guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

WHEREAS, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020


RON DESANTIS, GOVERNOR

ATTEST:


SECRETARY OF STATE

FILED
2020 MAR 20 AM 9:38
TALLAHASSEE, FLORIDA

Davenport Road South Community Development District

Minutes

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Wednesday February 19, 2020 at 9:50 a.m.

***Holiday Inn Winter Garden,
200 Cypress Gardens Blvd.,
Winter Haven, Florida 33880***

Board Members present at roll call:

Rennie Heath	Chair	
Patrick Marone	Assistant Secretary	
Andrew Rhinehart	Assistant Secretary	
Lauren Schwenk	Assistant Secretary	
Scott Shapiro	Vice-Chair	(via phone)

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.	
Jane Gaarlandt	PFM Group Consulting LLC	
Christina Hanna	PFM Group Consulting. LLC	
Kevin Plenzler	PFM Financial Advisors, LLC	(via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order approximately at 9:50 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the January 14, 2020 Board of Supervisors' Meeting

The Board reviewed the Minutes of the January 14, 2020 Board of Supervisors' Meeting.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath with all in favor, the Board approved the Minutes of the January 14, 2020 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2020-05,
Adopting an Internal Control Policy**

Mr. Van Wyk noted the Internal Control Policy is one of the requirements of the most recent changes to the Florida Statute.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2020-05, Adopting an Internal Control Policy.

FIFTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2019
Auditor Engagement Letter**

Ms. Gaarlandt presented the Fiscal Year 2019 Auditor Engagement Letter.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Fiscal Year 2019 Auditor Engagement Letter.

SIXTH ORDER OF BUSINESS

**Ratification of ADA Compliant Access
Ramp**

Ms. Gaarlandt received preliminary drawings from Mr. Wood. The drawings look to be in compliance with ADA. A discussion took place about the ramp.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the ADA Compliant Access Ramp, subject to Mr. Wood confirming it is ADA Compliant.

District staff will solicit three proposals.

On MOTION by Ms. Schwenk, seconded by Mr. Marone, with all in favor, the Board authorized the Chair to execute an agreement in an amount not-to-exceed \$10,000.00.

SEVENTH ORDER OF BUSINESS

**Ratification of Payment Authorization
Nos. 38 - 42**

The Board reviewed payment authorizations numbers 38 – 42.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Board ratified Payment Authorization Nos. 38 – 42.

EIGHTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financials through January 31, 2020. There was no action required by the Board.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – Not Present

District Manager – Ms. Gaarlandt noted there are ongoing issues with the gate. The Access Gate buttons continue to get stuck. District Management is working with the Vendor.

Ms. Gaarlandt noted the installation of the shade structure is complete.

TENTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests or audience comments.

ELEVENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the February 19, 2020 Board of Supervisors' Meeting for the Davenport Road South Community Development District was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**Davenport Road South
Community Development District**

Registered Voters



April 16, 2020

Christina Hanna - Asst DM
Fishkind & Associates - PFM
12051 Corporate Blvd.
Orlando, Florida 32817-1450

RE: Davenport Road South Community Development District Registered Voters

Dear Ms. Hanna,

In response to your request, there are currently **139** voters within the Davenport Road South Community Development District. This number of registered voters in said District is as of **April 15, 2020**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Lori Edwards". The signature is written in a cursive style with a large, looped "L" and a trailing "s" at the end.

Lori Edwards
Supervisor of Elections
Polk County, Florida

P.O. Box 1460, Bartow, FL 33831 • PHONE: (863) 534-5888

PolkElections.com

Para asistencia en Español, por favor de llamar al (863) 534-5888

**Davenport Road South
Community Development District**

Resolution 2020-06

RESOLUTION 2020-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Davenport Road South Community Development District ("**District**") prior to June 15, 2020, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for _____, **2020** at _____ **.m.** The hearing may be conducted remotely, pursuant to _____ media technology and/or by telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, as such orders may be extended, respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting to be held in person, it will be held at the following location:

LOCATION:

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Davenport, Florida and Polk County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the

District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 20TH DAY OF MAY, 2020.

ATTEST:

**DAVENPORT ROAD SOUTH COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

Davenport Road South CDD
FY 2021 Proposed O&M Budget

	Actual Through 04/30/2020	Anticipated May - Sep.	Anticipated Total FY 2020	FY 2020 Adopted Budget	FY 2021 Proposed Budget
<u>Revenues</u>					
On-Roll Assessments	\$ 247,664.90	\$ 15,356.10	\$ 263,021.00	\$ 263,021.00	\$ 263,021.00
Contribution from HM West	59,358.00	-	59,358.00	59,358.00	59,358.00
Other Income & Other Financing Sources	106.37	-	106.37	-	-
Net Revenues	\$ 307,129.27	\$ 15,356.10	\$ 322,485.37	\$ 322,379.00	\$ 322,379.00
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 2,600.00	\$ 5,000.00	\$ 7,600.00	\$ 6,000.00	\$ 12,000.00
D&O Insurance	2,537.00	-	2,537.00	2,800.00	2,800.00
Trustee Services	3,717.38	-	3,717.38	6,000.00	6,000.00
Management	11,666.69	8,333.31	20,000.00	20,000.00	30,000.00
Field Management	246.94	1,553.06	1,800.00	1,800.00	1,800.00
Engineering	312.50	9,687.50	10,000.00	10,000.00	10,000.00
Dissemination Agent	5,000.00	-	5,000.00	5,000.00	5,000.00
District Counsel	7,484.00	12,516.00	20,000.00	20,000.00	20,000.00
Assessment Administration	7,500.00	-	7,500.00	7,500.00	7,500.00
Reamortization Schedules	-	250.00	250.00	250.00	250.00
Audit	2,500.00	3,500.00	6,000.00	6,000.00	6,000.00
Travel and Per Diem	30.48	-	30.48	-	-
Telephone	-	200.00	200.00	200.00	200.00
Postage & Shipping	451.17	322.26	773.43	300.00	300.00
Copies	50.10	449.90	500.00	500.00	500.00
Legal Advertising	1,289.65	1,710.35	3,000.00	3,000.00	3,000.00
Miscellaneous	1,278.17	912.98	2,191.15	1,100.00	1,100.00
Web Site Maintenance	700.00	2,200.00	2,900.00	2,900.00	2,700.00
Dues, Licenses, and Fees	175.00	-	175.00	250.00	175.00
Contingency	200.00	18,360.83	18,560.83	19,124.20	10,198.36
Storm Cleanup & Repairs	-	7,500.00	7,500.00	7,500.00	7,500.00
Total General & Administrative Expenses	\$ 47,739.08	\$ 72,496.19	\$ 120,235.27	\$ 120,224.20	\$ 127,023.36
<u>Field Expenses</u>					
General Insurance	\$ 3,296.00	\$ -	\$ 3,296.00	\$ 3,400.00	\$ 3,800.00
Irrigation	1,848.59	6,151.41	8,000.00	8,000.00	8,000.00
Landscaping Maintenance	17,830.00	17,170.00	35,000.00	35,000.00	28,680.00
Landscaping Improvements - Mulch & Flowers	-	12,500.00	12,500.00	12,500.00	12,500.00
Fertilization	-	5,616.00	5,616.00	5,616.00	5,616.00
Contingency	360.00	4,974.00	5,334.00	5,334.00	5,334.00
Streetlights	2,794.18	15,360.62	18,154.80	18,154.80	18,154.80
Total Field Expenses	\$ 26,128.77	\$ 61,772.03	\$ 87,900.80	\$ 88,004.80	\$ 82,084.80
<u>Cabana & Pool Expenses</u>					
Janitorial Service	\$ 5,525.00	\$ 9,475.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Playground Lease	15,750.49	4,249.51	20,000.00	20,000.00	27,000.84
Security	4,580.00	2,920.00	7,500.00	7,500.00	5,000.00
Electric	15,207.94	4,792.06	20,000.00	20,000.00	20,000.00
Pool and Cabana Water	657.33	6,842.67	7,500.00	7,500.00	2,000.00
Cable Television	924.32	660.23	1,584.55	900.00	1,620.00
Property & Casualty	8,445.00	1,555.00	10,000.00	10,000.00	10,000.00
Contingency	-	7,500.00	7,500.00	7,500.00	7,500.00
Equipment Repair & Maintenance	214.20	4,785.80	5,000.00	5,000.00	5,000.00
Pest Control	337.05	662.95	1,000.00	1,000.00	600.00
Signage & Amenities Repair	-	750.00	750.00	750.00	750.00
Pool Maintenance	12,200.00	6,800.00	19,000.00	19,000.00	19,000.00
Total Cabana & Pool Expenses	\$ 63,841.33	\$ 50,993.22	\$ 114,834.55	\$ 114,150.00	\$ 113,470.84
Total Expenses	\$ 137,709.18	\$ 185,261.44	\$ 322,970.62	\$ 322,379.00	\$ 322,579.00
Income (Loss) from Operations	\$ 169,420.09	\$ (169,905.34)	\$ (485.25)	\$ -	\$ (200.00)
<u>Other Income (Expense)</u>					
Interest Income	\$ 485.25	\$ -	\$ 485.25	\$ -	\$ 200.00
Total Other Income (Expense)	\$ 485.25	\$ -	\$ 485.25	\$ -	\$ 200.00
Net Income (Loss)	\$ 169,905.34	\$ (169,905.34)	\$ -	\$ -	\$ -

Davenport Road South CDD
FY 2021 Proposed Debt Service Budget
Series 2018

**FY 2021
Budget**

REVENUES:

Series 2018 \$ 611,437.50

TOTAL REVENUES \$ 611,437.50

EXPENDITURES:

Series 2018 - Interest 11/01/2020 \$ 165,250.00

Series 2018 - Principal 05/01/2021 120,000.00

Series 2018 - Interest 05/01/2021 163,093.75

TOTAL EXPENDITURES \$ 448,343.75

EXCESS REVENUES / (EXPENDITURES) \$ 163,093.75

Series 2018 - Interest 11/01/2021 \$ 163,093.75

**Davenport Road South
Community Development District**

Resolution 2020-07

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE THE DATE, TIME AND PLACE OF A PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING RULES RELATING TO PARKING AND PARKING ENFORCEMENT.

WHEREAS, the Davenport Road South Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Davenport, Florida; and

WHEREAS, the Board of Supervisors of the District (“Board”) is authorized by Sections 190.011(5) and 190.035, *Florida Statutes*, to adopt rules, orders, rates, fees and charges pursuant to Chapter 120, *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The Board intends to adopt *Rules Relating to Overnight Parking and Parking Enforcement* (“Policy”), a proposed copy of which is attached hereto as **Exhibit A**. The District will hold a public hearing on such policies at a meeting of the Board to be held on _____, 2020 at 10:00 a.m. at the Holiday Inn Winter Haven, 200 Cypress Gardens Boulevard, Winter Haven, Florida 33880.

SECTION 2. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 20th day of May, 2020.

ATTEST:

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

EXHIBIT A: Rules Relating to Overnight Parking and Parking Enforcement

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO OVERNIGHT PARKING AND PARKING ENFORCEMENT

In accordance with Chapter 190, Florida Statutes, and on _____, 2020 at a duly noticed public meeting, the Board of Supervisors of the Davenport Road South Community Development District (“District”) adopted the following policy to govern parking and parking enforcement on certain District Property. This policy repeals and supersedes all prior rules and/or policies governing the same subject matter.

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles (hereinafter defined) on certain of its property (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District’s residents and paid users with a means to park Vehicles on-street in certain designated parking areas as well as to allow additional parking for Vehicles and overnight guests in the District’s Overnight Parking Areas and remove such Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference. This Policy authorizes additional overnight parking in designated areas, which areas are identified in **Exhibit B** attached hereto, subject to obtaining an Overnight Parking Permit.

SECTION 2. DEFINITIONS.

A. *Commercial Vehicle(s).* Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.

B. *Vehicle(s).* Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), and Recreational Vessel(s).

C. *Vessel(s).* Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.

D. *Recreational Vehicle(s).* A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.

E. *Parked.* A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.

F. *Tow-Away Zone.* District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action.

G. *Overnight.* Between the hours of 10:00 p.m. and 6:00 a.m. daily.

SECTION 3. DESIGNATED PARKING AREAS. On street parking is only authorized on the odd numbered side of the street (as indicated by address numbers). On street parking is expressly prohibited on the even numbered side of the street (as indicated by address numbers).

The even numbered side of the street (as indicated by address numbers) and those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones" for all Vehicles, including Commercial Vehicles, Vessels, Recreational Vehicles as set forth in Sections 4 and 5 herein ("**Tow Away Zone**").

Additional overnight parking is permitted on certain District Property as identified on **Exhibit B** attached hereto ("**Overnight Parking Areas**"), with a pre-approved permit as set forth in this Policy.

SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES. Each area set forth in **Exhibit A** attached hereto is hereby declared a Tow Away Zone. In addition, any Vehicle which is parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed.

SECTION 5. EXCEPTIONS.

A. ON-STREET PARKING EXCEPTIONS. Abandoned and/or broken down Vehicles are not permitted to be parked on-street at any time and are subject to towing at the owner's expense. Commercial Vehicles, Recreational Vehicles, and Vessels are not permitted to be parked on-street Overnight and shall be subject to towing at owner's expense.

B. OVERNIGHT PARKING PERMITS. Residents may apply for an "Overnight Parking Permit" which will allow such resident and/or guest to park in the Overnight Parking Areas after-hours, and overnight. Overnight Parking Permit requests will be granted in accordance with the following:

1. Permits may not exceed seven (7) consecutive days. In no event may an Overnight Parking Permit be granted for more than fourteen (14) nights per calendar year for one Vehicle, as identified by the Vehicle's license plate number. Notwithstanding the foregoing, Overnight Parking Permits will not be issued for Vessels under any circumstances.

2. Residents and paid users interested in an Overnight Parking Permit may submit a request to the District Manager or his/her designee which includes the following information:

- i.** The name, address and contact information of the owner of the Vehicle to which the permit will be granted;
- ii.** The make/model and license plate of the Vehicle to which the permit will apply;
- iii.** The reason and special terms (if any) for the Overnight Parking Permit; and
- iv.** The date and time of the expiration of the requested Overnight Parking Permit.

It is the responsibility of the person(s) requesting an Overnight Parking Permit to secure all necessary documentation and approvals. Failure to secure all necessary documentation and

approvals will result in the towing and/or removal of the Vehicle from the District's Property. Improperly permitted Vehicles parked in the Tow Away Zones will be subject to towing.

3. Upon receipt of all requested documentation, as set forth above, the District Manager or his/her designee will issue an Overnight Parking Permit to the resident or paid user making the request. Overnight Parking Permits will be granted by way of written correspondence by the District Manager or his/her designee. **No verbal grants of authority will be issued or be held valid.**

4. The Overnight Parking Permit must be **clearly** displayed in the Vehicle windshield.

C. **VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company Vehicles in order to facilitate District business. All Vehicles so authorized must be identified by an Overnight Parking Pass.

D. **DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES.** Delivery Vehicles, including but not limited to, U.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors may park on District Property while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also park on District Property while carrying out official duties.

Any Vehicle parked on District Property, including District roads, must do so in compliance with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

A. **SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District Property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.

B. **TOWING/REMOVAL AUTHORITY.** To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle was not authorized to park under this rule in the Overnight Parking Areas or the Tow-Away Zone, and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle parked in the Tow-Away Zone.

C. **AGREEMENT WITH AUTHORIZED TOWING SERVICE.** The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Commercial Vehicles, Vessels or Recreational Vehicles may be parked on District Property pursuant to this rule, provided, however, the District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to such Vehicles.

EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*

Effective date: _____, 2020

EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*

EXHIBIT A: Rules Relating to Overnight Parking and Parking Enforcement

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO OVERNIGHT PARKING AND PARKING ENFORCEMENT

In accordance with Chapter 190, Florida Statutes, and on _____, 2020 at a duly noticed public meeting, the Board of Supervisors of the Davenport Road South Community Development District (“District”) adopted the following policy to govern parking and parking enforcement on certain District Property. This policy repeals and supersedes all prior rules and/or policies governing the same subject matter.

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles (hereinafter defined) on certain of its property (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District’s residents and paid users with a means to park Vehicles on-street in certain designated parking areas as well as to allow additional parking for Vehicles and overnight guests in the District’s Overnight Parking Areas and remove such Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference. This Policy authorizes additional overnight parking in designated areas, which areas are identified in **Exhibit B** attached hereto, subject to obtaining an Overnight Parking Permit.

SECTION 2. DEFINITIONS.

A. *Commercial Vehicle(s).* Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.

B. *Vehicle(s).* Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), and Recreational Vessel(s).

C. *Vessel(s).* Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.

D. *Recreational Vehicle(s).* A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.

E. *Parked.* A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.

F. *Tow-Away Zone.* District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action.

G. *Overnight.* Between the hours of 10:00 p.m. and 6:00 a.m. daily.

SECTION 3. DESIGNATED PARKING AREAS. On street parking is only authorized on the odd numbered side of the street (as indicated by address numbers). On street parking is expressly prohibited on the even numbered side of the street (as indicated by address numbers).

The even numbered side of the street (as indicated by address numbers) and those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones" for all Vehicles, including Commercial Vehicles, Vessels, Recreational Vehicles as set forth in Sections 4 and 5 herein ("**Tow Away Zone**").

Additional overnight parking is permitted on certain District Property as identified on **Exhibit B** attached hereto ("**Overnight Parking Areas**"), with a pre-approved permit as set forth in this Policy.

SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES. Each area set forth in **Exhibit A** attached hereto is hereby declared a Tow Away Zone. In addition, any Vehicle which is parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed.

SECTION 5. EXCEPTIONS.

A. ON-STREET PARKING EXCEPTIONS. Abandoned and/or broken down Vehicles are not permitted to be parked on-street at any time and are subject to towing at the owner's expense. Commercial Vehicles, Recreational Vehicles, and Vessels are not permitted to be parked on-street Overnight and shall be subject to towing at owner's expense.

B. OVERNIGHT PARKING PERMITS. Residents may apply for an "Overnight Parking Permit" which will allow such resident and/or guest to park in the Overnight Parking Areas after-hours, and overnight. Overnight Parking Permit requests will be granted in accordance with the following:

1. Permits may not exceed seven (7) consecutive days. In no event may an Overnight Parking Permit be granted for more than fourteen (14) nights per calendar year for one Vehicle, as identified by the Vehicle's license plate number. Notwithstanding the foregoing, Overnight Parking Permits will not be issued for Vessels under any circumstances.

2. Residents and paid users interested in an Overnight Parking Permit may submit a request to the District Manager or his/her designee which includes the following information:

- i.** The name, address and contact information of the owner of the Vehicle to which the permit will be granted;
- ii.** The make/model and license plate of the Vehicle to which the permit will apply;
- iii.** The reason and special terms (if any) for the Overnight Parking Permit; and
- iv.** The date and time of the expiration of the requested Overnight Parking Permit.

It is the responsibility of the person(s) requesting an Overnight Parking Permit to secure all necessary documentation and approvals. Failure to secure all necessary documentation and

approvals will result in the towing and/or removal of the Vehicle from the District's Property. Improperly permitted Vehicles parked in the Tow Away Zones will be subject to towing.

3. Upon receipt of all requested documentation, as set forth above, the District Manager or his/her designee will issue an Overnight Parking Permit to the resident or paid user making the request. Overnight Parking Permits will be granted by way of written correspondence by the District Manager or his/her designee. **No verbal grants of authority will be issued or be held valid.**

4. The Overnight Parking Permit must be **clearly** displayed in the Vehicle windshield.

C. **VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company Vehicles in order to facilitate District business. All Vehicles so authorized must be identified by an Overnight Parking Pass.

D. **DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES.** Delivery Vehicles, including but not limited to, U.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors may park on District Property while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also park on District Property while carrying out official duties.

Any Vehicle parked on District Property, including District roads, must do so in compliance with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

A. **SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District Property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.

B. **TOWING/REMOVAL AUTHORITY.** To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle was not authorized to park under this rule in the Overnight Parking Areas or the Tow-Away Zone, and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle parked in the Tow-Away Zone.

C. **AGREEMENT WITH AUTHORIZED TOWING SERVICE.** The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Commercial Vehicles, Vessels or Recreational Vehicles may be parked on District Property pursuant to this rule, provided, however, the District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to such Vehicles.

EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*

Effective date: _____, 2020

EXHIBIT A – *Tow Away Zone*

EXHIBIT B - *Map of Overnight Parking Areas*

**Davenport Road South
Community Development District**

Proposal for ADA Compliant Access Ramp

(provided under separate cover)

Davenport Road South Community Development District

Proposal(s) for Security

Davenport Road South Community Development District

Allied Universal



May 5, 2020

Christina Hanna
PFM Group Consulting LLC
Lakeland, FL. 33811

Dear Christina,

Thank you for inviting Allied Universal® Security Services to participate in your search for a new security provider. As your trusted partner, Allied Universal® will deliver a tailored, customer service and safety focused program to PFM Group Consulting, your residents, employees and visitors.

The Tampa District office services as our Southeast Regional Headquarters with over 3,000 security professionals in the Tampa Bay area. The residential vertical market is the largest market in Tampa with an extensive list of exceptional clients in both gated communities and condominiums.

With Allied Universal® on your team, you'll benefit from expertise developed from the security programs of hundreds of residential communities across North America. Our experience with homeowners' associations, country clubs, gated communities, condominiums and apartment complexes has produced best practices and the seamless delivery of customized security programs with a scope of work similar to yours. Our proven track record in the following areas will enhance your security strategy:

- Emergency preparedness
- Access control/visitor management
- Security technology solutions
- Alarm response
- Vacant house checks
- Security escorts
- Interior and exterior patrols
- Customer service
- Strong management and supervision
- Community alerts

Recognized for having the best specialized training programs in the industry, Allied Universal® believes that only prepared employees can excel. During pre-assignment, on the job, and ongoing training, Allied Universal® security professionals learn about more than 100 industry topics including residential community security, fire safety, evacuations, search techniques, terrorism awareness and concierge services through our award-winning training modules.

Together, Allied Universal® and PFM Group Consulting can develop a safety and security culture that provides peace of mind and supports your brand!

Sincerely,

Carrie Buck
Business Development Manager



Enhanced Security with a Focus on Safety

A Security Program for PFM Group Consulting

May 5, 2020

Presented to:
Christina Hanna
PFM Group Consulting

Presented by:
Carrie Buck
Business Development Manager
Allied Universal® Security Services



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This security services data, furnished in connection with a request for information, shall not be disclosed in whole or in part to any third party. This restriction does not limit the right of PFM Group Consulting to use information contained in the data if it is obtained from another source without restriction.

Executive Summary

A comprehensive security program is critical to ensuring a safe and secure environment. Our security teams are well trained, reliable, supported by national resources and focused on helping you reach your security goals.

We know that in order to provide outstanding, consistent service we must meet or exceed our client's expectations. Our focus on a customized solution in support of the specific needs of PFM Group Consulting allows us to attain that goal. Among the information that you will find throughout our proposal, none is more important than our solutions to your needs.



We can tailor your security program in response to the following:

- Recruiting and Retaining Top Talent to Foster a Dependable Security Program
- A Partner Who Adopts Your Security Vision and Understands Your Business Priorities
- Reliable, Experienced Local Management that Addresses Needs Quickly

Through the following recommended solutions:

- Our Strength, Capabilities and Expertise
- Innovative Recruiting, Stringent Screening & Strong Retention
- The Best Dressed Security Professionals in the Industry
- World-class, Award-winning Training
- Experienced Local Management
- Technology Solutions that Support Your Security Program
- Company-wide Safety Program and Resources
- Seamless Automated Processes

In the following proposal, we further discuss our approach to delivering the highest quality security services for PFM Group Consulting including:

Value	Security Team	Training	Experience
 <p>We work with you to develop a security program customized to your needs, and always strive to find the most efficient ways to give you high quality service.</p>	<p>Security personnel assigned to manage your program are carefully recruited, screened and trained to your specifications.</p> 	 <p>Every Allied Universal security program is based on our award-winning training. The effect of our training is apparent every day in the actions of our responsible, prepared security professionals.</p>	<p>For over 60 years, Allied Universal has led the industry and developed best practices that are standard components of our high quality security.</p> 

We believe in partnering with our clients and because of that, we quickly become immersed in your culture and as dedicated to your program as you are. Allied Universal® has positioned itself as the security provider of choice in your area. The investment we have made in our local management teams is extensive and represents the key differentiator between Allied Universal® and our competitors. We do our job, so you can do yours.

Our Strength, Capabilities and Expertise

Allied Universal® Overview

Allied Universal®, a leading security and facility services company in North America with more than 230,000 employees and revenues over \$8.4 billion, provides unparalleled security services and technology solutions. With offices located throughout the nation as well as internationally (Canada, Mexico, United Kingdom), Allied Universal® is responsible for protecting client sites covering multiple specialty sectors such as higher education, healthcare, retail, commercial real estate, government and corporate campuses, etc. Supported by vast experience gained from being in business for over 60 years, Allied Universal® provides proactive security services

and cutting-edge smart technology to deliver evolving, tailored solutions that allow clients to focus on their core business. Through world-class customer service, highly advanced systems and cohesive technology solutions...Allied Universal® is There for you™. PFM Group Consulting can come to us with any safety and security need including:

- Traditional uniformed guarding with the most qualified and well-trained security professionals
- Emergency preparedness and disaster response
- Risk and consulting services such as risk assessments, executive protection and litigation support
- Technology solutions to include remote monitoring and autonomous robots
- Janitorial services
- Non-security staffing placement

What makes our service, systems and solutions unparalleled? You could say it's the people: the well-trained security professionals, technicians and local management teams. You could say it's the best technology in the business, from access control services to industrial video systems and autonomous robots. But at Allied Universal®, we know it's about how they work together, with you, to produce a comprehensive, customized solution that not only meets your security needs but also anticipates issues.

Through our integrated approach to security, the best trained officers are supported by the latest technology like HELIAUS®, our all-encompassing, adaptable workforce management solution. With prescriptive analytics driving action, HELIAUS® transforms insight into safety and security ROI.

We provide security solutions that not only help protect against threats, but enable organizations to



make better, more informed decisions about their security operations. We have accumulated the top experts in the community to keep Allied Universal[®] at the forefront of industry developments and innovations.

We believe in partnering with our clients and because of that, we will immerse ourselves in your culture and dedicate ourselves to your program. The blending of highly-skilled people and leading technology creates unlimited potential for customized solutions designed to help you meet your goals. Allied Universal[®] is a true partner who is **There for you[™]** each and every day.

			Artificial Intelligence (AI) powered workforce management system
Armed & Unarmed Security Professionals Cleared Security Professionals Vehicle Patrol Visitor Management/Concierge		K-9 Security Services Joint Security Programs Vertical Market Expertise	
			
   <ul style="list-style-type: none"> • Access Control • Video Surveillance • Autonomous Robots & Drones • Monitoring & Response Center (MaRC) • Fire & Intrusion Alarm Monitoring • GSOC Services • Hosted & Managed Access Control • Video Surveillance 	  <ul style="list-style-type: none"> • 24-hour Event Security • VIP/Talent Escort • Red Carpet Staff • Crowd/Audience Management • Parking Services • Alcohol Management • ID Checkers • Ushers/Ticket Takers 	 <ul style="list-style-type: none"> • Security Risk Management Consulting • Threat & Violence Risk Management • Off-Duty Officers (ODOs) • Security Risk Investigations • Asset Protection & Disaster/Emergency Response • Specialized Services 	 <ul style="list-style-type: none"> • Green Cleaning • Janitorial Software Solutions
		SECURITY/SAFETY TRAINING <ul style="list-style-type: none"> • Fire Life Safety Training • Floor Warden & Fire Drill Assistance • Emergency Preparedness • Specialized Industry Training • Plus much more 	
International Security Services			

Innovative Recruiting, Stringent Screening & Strong Retention

Recruiting

Security professional quality begins even before we identify a candidate for a position with PFM Group Consulting. Our dedicated recruiters' primary focus is to identify and recruit only top quality candidates. In today's highly competitive employment climate, it becomes even more important that we utilize industry-leading technology and unparalleled organizational resources to find individuals that represent the highest standards of both Allied Universal® and our clients. Better recruiting translates into:

- "Best-fit" personnel for your environment
- Higher quality of performance
- High-quality, screened candidates
- Higher employee satisfaction and retention



Allied Universal Recruiting Resources

The first step is having a thorough understanding of your site-specific needs. This allows us to recruit by position and post. Some of the recruitment resources we use:

- jobs.aus.com
- Promotions, employee referrals and bonuses
- Career websites
- Colleges, universities and schools
- Former military and reservists
- Job fairs and open houses
- Police and fire departments, and rescue squads
- Professional organizations (eg., ASIS, BOMA, ICSC)
- Civic/community organizations
- Senior associations
- Veterans administration and organizations
- Strategic partnerships with: AARP, International Association of Jewish Vocational Services, National Indian Council on the Aging and National Asian Pacific Center on Aging.

1 million+ candidates in our hiring pipeline.
Hire only 5% of applicants.

Hire our HeroesSM

Allied Universal is committed to hiring veterans, reservists, their families and caregivers. Our company-wide military hiring program, Hire Our Heroes, is an essential part of our recruiting strategy. More than 20,000 heroes have been hired (2017 – 2018) as part of this initiative. We have partnered with these military assistance groups to ensure our service men and women have opportunities as they transition back to civilian life:



Recruiting Process: The vast number of recruiting resources we utilize along with our reputation for being a great place to work directly contributes to the more than one million candidates in our hiring pipeline. A large number of applicants means that we can select the right candidates for your security program. And, we have the resources to identify the most well-suited individuals quickly and efficiently.

To ensure high quality employees that are the right fit and have the right skills for your community, Allied Universal® Recruiters can fine-tune job descriptions to fit your needs and utilizes AU HireSmart™ to capture candidate information and keep them informed throughout the hiring process. AU HireSmart™ is an Artificial Intelligence (AI) solution for recruiting that immediately engages candidates in a chat-like question and answer session. They provide their contact information and initial qualifications, which AU HireSmart™ can use to help them find the best job for them. This integrated solution provides many unique benefits:



Overall, AU HireSmart™ improves the quality of services we provide while decreasing security professional turnover by matching candidates with the jobs most suited to them and providing actionable steps to improve the process. It shortens the time and effort needed to staff an account while simultaneously improving quality.

AU HireSmart™ includes AI capabilities that translate video screening tests into data points that can

Our Screening Process



Application Review & Assessment

Careful analysis focuses on employment history and stability, and on experience/qualifications specific to the job opening.



Interviews

Initial interview assesses punctuality and appearance and clarifies points of the candidate's application. Multiple interviews may be conducted. Candidate progressing beyond this level attend our orientation program.



Electronic I-9 and E-Verify

Employment verification is completed by presenting proof of eligibility to work in the U.S. All potential employees are processed through E-Verify, the government's employment eligibility system.



Management Testing

May involve the use of one or more behavioral assessment tools to help assess candidates' management abilities, drive, maturity and people skills, and evaluate whether they are a good fit for the specific position.



Social Security Trace

Social Security checks are ran on each candidate to verify address history to determine what repositories should be included in the criminal background check. NOTE: SSN check does not verify identity; I-9/E-Verify does.



Criminal Background Checks

Prior to being assigned to a post, each employee undergoes a criminal records background check (except where such is conducted as part of the state guard licensing agency). Where required, fingerprints are taken and submitted to the appropriate law enforcement agency for a detailed background investigation. Statewide criminal checks are also conducted when required.



National Sex Offender Registry (except CA and NV where such checks can only be done in accordance with state law)

This step searches the Federal Department of Justice database, which includes real time listings of registered sex offenders. By searching the DOJ, the most complete and current report is available.



Pre-employment Drug Testing

Oral ten-panel drug tests are completed prior to assignment for all applicants. Lab urinalysis testing is available at an additional charge.



Motor Vehicle Report

Security Professionals designated to drive a vehicle are subject to Motor Vehicle Report checks to verify driving eligibility and must complete on-site training before they can operate a vehicle.



Security Professional Integrity/Honesty Assessment

Behavioral Assessments are available on a pre-placement basis to help evaluate attitudes and behaviors linked to integrity, honesty, trustworthiness and customer service aptitude. Assessments are predictive but not guarantees of performance or behaviors, and are available for an additional charge.



Education & Employment Verification

In the event that the contact requires education and/or employment verifications, these services can be completed for a nominal fee.

Retention

The elements of staffing stability are complex and interwoven, and include adequate wages and benefits, proper hiring, competent supervision, comprehensive training, employee recognition and incentives, opportunities for advancement and on-going performance evaluations. Allied Universal® is proud to have among the lowest turnover rates in the security services industry.

Many of our retention efforts are best illustrated through our incentive and recognition programs. Additionally, each of our management systems and solutions has elements designed to positively impact retention.

- Our screening process tests for an applicant's predisposition to remain with an employer.
- Our 30-day New Hire Survey checks with new hires to assure they have been onboarded to their satisfaction.
- Refresher training enhances and reinforces earlier learning.
- Our computerized scheduling system helps avoid assigning shifts that are too long and/or too close together.
- Personalized recruiting approach and profiling by position.
- Security Voice, our 24-hour security professional hotline, ensures an open line of communication and prompt attention to any security professional need or question.
- Our management teams are trained and coached on human resource tactics that further promote employee retention.
- Decentralized management allows our senior staff to be actively involved with, and easily accessible to, our security professionals.

Employee Quotes Through Allied Universal Voice

"It has been a wonderful experience working at Allied Universal. They are the best security company I've worked for with excellent staff and good team leadership."

"The team at our site is great...we know what's expected of us. There is a lot of personal pride in what we do and it creates an atmosphere of going beyond our company's, client's and the public's expectations."

"My manager is one of the best and most professional bosses I have ever worked for. His knowledge and expertise is unparalleled."

"I have worked extensively for three security companies over the past ten years. While the others were good, Allied Universal is a notch above. I enjoy coming to work. Thanks!"

"Allied Universal is absolutely a great company to work for."

A great retention program means security professionals for PFM Group Consulting are on board for the long term and are a reliable presence at your site.

Rewards and Recognition

Quality that is rewarded is repeated. Formal recognition for exemplary service supports our culture of quality. Employee recognition also has a way of inspiring others to perform at a higher level. At the heart of this effort is a sincere appreciation for hard work, good judgment and continuous improvement. We strive to recognize and motivate security professionals for outstanding achievements, exceptional performance of every day duties and for being a true asset to the security team. Some examples could include:

Reward & Recognition Programs



Hero Award & Hero of the Year Award

Recognizes acts of heroism. Recipients receive an "Allied Universal Hero Award" certificate, a personal letter from the CEO, and a \$100 cash award. The Hero of the Year and one runner-up, receive personal recognition by the CEO, an engraved "Allied Universal Hero" statue and a monetary award.



Annual Recognition Awards

Awards in honor of former Allied Universal leaders: 1) Paul Bryant "Security Professional of the Year", 2) Frank Rabena "Account Manager of the Year", 3) Lou Ligouri "Good Citizen of the Year", and 4) Harriett Lavender "Support Employee of the Year".



"You're Phenomenal" On-the-Spot Reward

Recognizes employees for actions that go above and beyond our already high standards of quality. Employees recognized receive a gift card.



Length of Service/Tenure Awards

Recognizes and rewards employees for period of continuous, loyal service at their 1, 3, 5, 10, 15, 20 (and each 5-year increment thereafter) year anniversaries.



Community Service Award

Allied Universal encourages employees to pursue opportunities in their community to make things better for local citizens. This award recognizes those efforts. Ten recipients are selected annually by the Community Service Award Committee and awarded \$500. All nominees receive a recognition letter from the CEO.



Partners in Growth & Partners in Employment

Referral bonus programs.

The Best Dressed Security Professionals in the Industry

Uniforms and Appearance

Your uniformed security professional should harmonize with the requirements of his or her position. A neatly uniformed, well-groomed security professional commands respect and authority and helps to project a professional image for PFM Group Consulting. A security team who understands the importance of a neat and professional appearance and sets the highest industry standards for uniforms, accessories and personal grooming requirements will benefit your security program. The security professional is the first person your resident's come in contact with. They are a direct reflection of your company and an ambassador of your brand. That is why it is important to select security professionals who take pride in their appearance each and every day.

Uniforms & Appearance

What differentiates our uniform and appearance program is the attention to detail and commitment to ensuring a professional look at your location.

3-Step Uniform & Appearance Process

- ✓ Personnel who issue uniforms are trained to measure for proper fit
- ✓ Security professionals are trained on how to wear the uniform properly
- ✓ Inspections ensure security professionals are dressed correctly. When uniform pieces need replacement, action is taken in a timely manner

Grooming

Our standards include guidelines on:

- Hair
- Facial Hair
- Personal Grooming
- Jewelry

Several uniform styles available to meet your unique needs.





Military Uniforms

If PFM Group Consulting's environment calls for a military style, our professional, comfortable and long lasting uniform will exceed your expectations. This style is ideal because your security program demands a high level of visibility and an authoritative security presence to help deter crime. The Allied Universal® security professional will always look professional and positively represent your brand.

The components of the military uniform include:

- Shirts in blue, white, tan or gray
- Shoulder epaulets
- Two pleated chest pockets with three-point flaps



- Permanent military creases
 - Reinforced sewn-in badge tab
 - Pleated pockets with pen slot
 - Three-point scalloped flaps
- Flat front uniform pants in black, navy or heather gray
- Duty belt

World-class, Award-winning Training

Allied Universal® Comprehensive Training

Experience shows that virtually every measure of security professional quality can ultimately be tied back to learning and development. Your security program can only succeed if the security teams that support you are trained, knowledgeable and prepared. As the industry's training leader, Allied Universal® also believes that security professionals should not just be prepared for a job, but for a career. **We are committed to providing PFM Group Consulting with the security industry's most highly trained and prepared security professionals and managers.**



Our award-winning learning and development program goes beyond traditional training and provides enhanced course offerings, compliance functionality and opportunities for employee growth. Our comprehensive training program is the starting point for security professionals' growth and development. A range of mandatory and voluntary training modules are offered pre-assignment, on-the-job and as continuing education as security professionals strive to stay current with industry trends and your evolving needs. Our dedicated training department consists of an experienced and creative team of professionals committed to keeping training innovative and informative. They support more than 50 professional and certified trainers across North America.

AU Institute™ is the umbrella under which all formal training and development opportunities exist. Training is tailored for specific roles:



- **Allied Universal® Security Professional Training:** There are Five Phases of security professional onboarding and development.
 1. New Employee Orientation
 2. On-the-Job-Training Post Certification
 3. Core Training
 4. Quarterly Site Training
 5. Vertical Market Training

There are specific timeframes for completing each Phase, as well as testing guidelines to ensure comprehension.

- **Allied Universal® Supervisor Training:** This is the next step for a supervisor and includes trainings such as Principles of Leadership, Time Management and Supervisor Essentials.

- **Allied Universal® Management Training:** This includes courses on Security Management Essentials and must be completed when an employee moves into a managerial position.
- **Allied Universal® Leadership Training:** This is for senior operational and business development leaders and includes Leadership Essentials, Coaching, Delegating, Process Improvement and Crisis Management courses.

Methods of Training

Better-trained security professionals and managers not only help minimize risk and maximize safety, but ultimately provide a higher return on your investment. Allied Universal® offers a variety of training options to ensure your security team has access to the information they need, when and how they need it.


Training Methods

eLearning – Allied Universal EDGE®

Employees can complete training on almost any device, at a time and place that's convenient for them. Allied Universal EDGE® [Educate, Develop, Grow and Engage] is our proprietary online learning and development system.


1,500+ assets (courses, videos, webinars, modules, VILTs)

8,800,000+ courses completed since 2009




Instructor-led
Employees benefit from hands-on instruction in classroom and group settings; questions can be addressed and testing conducted.


Virtual Instructor-led Training (vILT)
Training designed to simulate the traditional classroom or learning experience delivered in a virtual environment when the instructor and learner are in separate locations.



On-the-Job-Training
Site-specific and customized training is conducted at your location. A customized checklist is entered into our online database to ensure compliance.



Scenario-based Learning
Employees are trained on real life situations that happen in the learner's environment. This teaches security professionals how to react and make decisions when certain scenarios arise.



After each training program is delivered, knowledge is tested to ensure security professional comprehension. You have peace of mind knowing that security professionals are well-trained and prepared to exceed your expectations.

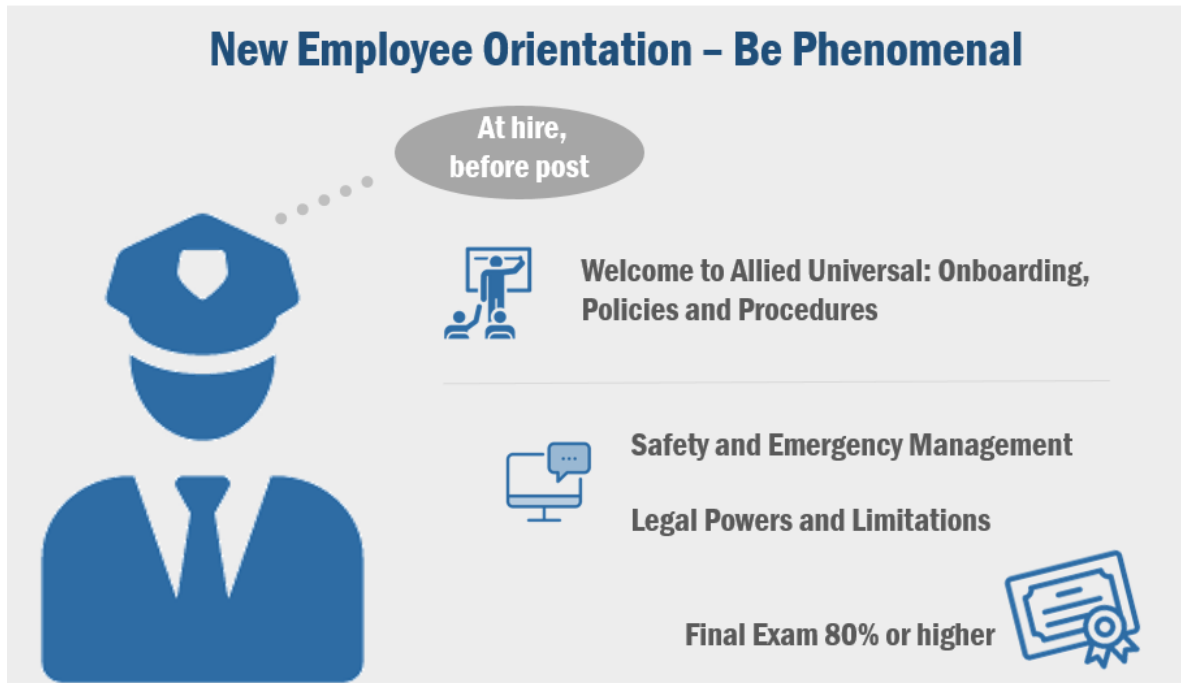
Compliance Tracking

Compliance tracking through the EDGE® allows training to be accurately recorded and reported. Trainers and managers can track security professional progress through initial, specialty and refresher training, and verify compliance.

New Employee Orientation

New Employee Orientation (NEO) is Phase One of the Five Phases of Security Onboarding and Development. NEO is a three-hour interactive training program designed to help position our

employees for a successful career with Allied Universal®. NEO will help build confidence and pride in each employee's personal brand and in the Allied Universal® brand.



Core Training and Continuous Learning

Allied Universal® Security Professionals have many opportunities to further their career and expand their knowledge through various training.

Core Training

Core Training is Phase Three of the Security Development process. It consists of 20 lessons, each with an exam that must be successfully passed (score of 80% or higher). Core Training must be completed within six months of hire; compliance is tracked through our online compliance management system, WinTeam.

Core Training		
<ul style="list-style-type: none"> • Introduction to Contract Security • Legal Aspects of Private Security • Note Taking and Report Writing • Importance of Documentation • Patrol and Observation • Liability and Loss Prevention • Post Orders 	<ul style="list-style-type: none"> • Appearance and Wellness • Exceptional Customer Care • Difficult People or Situations • Introduction to Safety • Personal Safety • First Aid, CPR and AED • Harassment 	<ul style="list-style-type: none"> • Workplace Violence • Emergency Management • Indicators of Terrorist Surveillance • Video Surveillance • Bomb Threats • Media Management

CPR/First Aid/AED Certifications

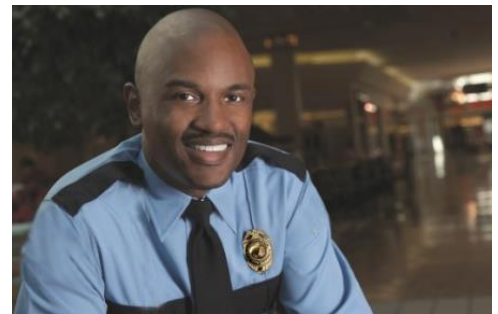
Allied Universal® offers CPR, First Aid and Automated External Defibrillation (AED) training. Many of our full-time trainers are certified instructors for First Aid/CPR/AED. Training can be completed in a variety of ways including at a local office pre-assignment, using an outside certifying agency, by trainers at your community, or started online via the EDGE®. We ensure that trained employees receive the appropriate certificates and track certification anniversary dates in our online compliance system.

Additional Online Course Offerings

More than 1,500 assets including courses, videos, webinars, VILTs and learning tools are available through the EDGE®, our online learning management system. New topics are added regularly. Our employees have on-demand access, through eLearning, and in 2019, more than 2,000,000 courses were successfully completed through the EDGE.

Customer Service

Allied Universal® places a high priority on customer service and we understand that it is a critical component of any security program. Some additional ways for employees to improve their customer service skills include:



- **Exceptional Customer Care:** The best way to provide customer service as a security professional is to be client focused. This course examines how to exceed customer's needs and win them over for life.
- **White Glove Customer Service:** This course covers the tools necessary to provide a higher level of customer service and better manage perception to create an excellent impression and communicate effectively.

Ongoing and Refresher Training

The key to effective learning and long-term performance excellence is the reinforcement of initial training by way of an effective, structured process. Per your annual requirements, we can provide refresher training on a variety of courses. Local and branch management and regional training staff continually deliver a number of company-wide training modules as well as programs customized to meet market- or client-specific needs. Allied Universal® managers will work with you to select training appropriate for the security professionals at your facility helping to ensure that ongoing training is a priority. Possible training topics:

Ongoing & Refresher Training			
<ul style="list-style-type: none"> • Fire Alarms • Access Control • Bomb Threats 	<ul style="list-style-type: none"> • Medical Emergencies • Broken Windows • Patrol • Water Leaks 	<ul style="list-style-type: none"> • Suspicious Persons/ Disturbances • Water Leaks • Power Outages 	<ul style="list-style-type: none"> • Customer Service • Safety Awareness • Elevator Entrapments

Experienced Local Management

Supervision and Management

Our local managers are empowered decision makers who understand the needs of your community. Managers help to develop Allied Universal® employees on a daily basis. They are the individuals who take the lead on program management and concern resolution to create a seamless security program. Allied Universal® has more than 60 years of security industry experience, including supporting a national network with human resources, training, recruiting, technology and strategic sourcing. We consider our local management teams to be a critical internal client, and we make their needs a priority. Our managers set high standards for service; standards that are maintained through continuous, effective supervision.



Quality Inspections

As a primary tool of the supervision process, inspections help us meet our contracted obligations. Allied Universal® inspects security services at client sites on a routine and random basis.

- Inspections offer the opportunity for management to work with security professionals, providing hands-on training, mentoring and supervisory support.
- Security professionals demonstrate proficiency at their duties under close, expert observation.
- Ongoing inspections ensure security professionals consistently meet your expectations.
- Inspections provide positive reinforcement, solicit feedback and promote communications among supervisors and field personnel.
- Inspections allow us to identify any areas that need improvement or perhaps suggest changes in post orders that will result in better service.

Post Orders

To Allied Universal®, post orders represent the playbook that guides the day-to-day activities of the entire account security team. Post orders differ widely among contract security services firms. While some treat post orders as a little more than a telephone directory, Allied Universal® takes a far more serious approach. Post Orders and Standard Operations Procedures Manuals are essential components of our security programs. Our local managers create, implement and update these manuals in collaboration with our clients, while our security professionals refer to them consistently. For your community, post orders will include all current service data and requirements, information we follow strictly and continuously.

Incident Reporting

Accurate incident reporting is essential in emergency situations, especially those cases that might involve police investigations or insurance companies. A regular review of incident reports from your community can also identify any security trends that may indicate a need for adjustments to your program. Our security professionals are trained in report writing to ensure accurate, detailed and clear information.

Each security professional will provide a report for any circumstances that require explanation, such as assistance of emergency units or notification of civil authority. Such incidents also include accidents, personal injuries and criminal activity. We maintain a file of incident reports on-site along with a summary report, if necessary.

Allied Universal® offers a web-based software package designed specifically to document security incidents. This helps streamline record keeping, produces clear and concise incident reports, summarizes incidents by selected criteria over specified time periods, and quickly retrieves past incident reports. We offer the software at a specially discounted rate.

Scheduling

Accurate scheduling is a vital component of our effectiveness and client satisfaction. Our local managers utilize our automated scheduling system to provide PFM Group Consulting with the most accurate, efficient scheduling available. The system not only plans who will work and when, it also integrates with our training compliance tracking to ensure scheduled security professionals have the necessary training and skills. In addition, our managers who are directly responsible for employee schedules participate in our How to Create and Manage a Schedule training program. This training helps ensure schedules are efficient and meet contractual requirements.

Our scheduling system records the requirements of each post and allows for effective tracking of all changes. We can also quickly and appropriately respond to call offs due to illness or other events that could potentially disrupt fulfillment of coverage requirements.

Quality Scheduling



Provide all hours of contracted service



Schedule only trained security professionals
(i.e., those who have received all site specific training)



Maintain standards
(e.g., maximum 12 hour shift; minimum 8 hours off between shifts; at least 24 consecutive hours off each week)



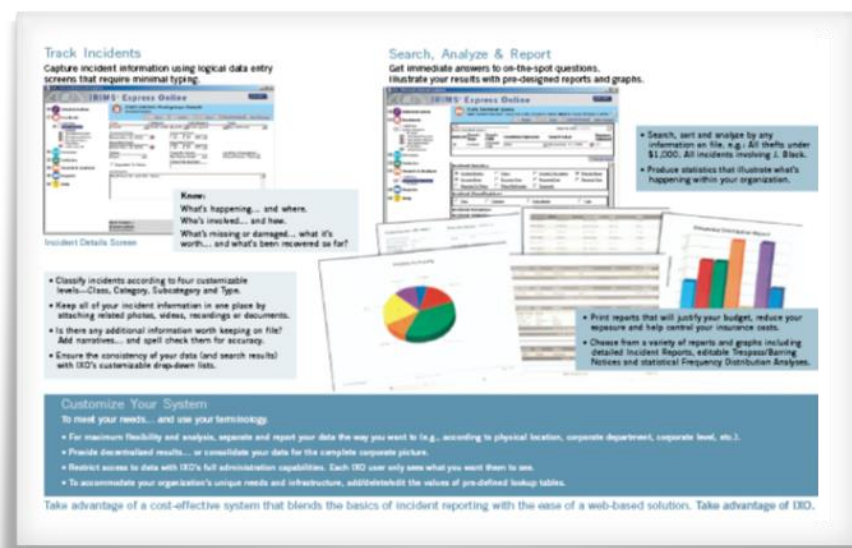
Employees given more than a week's advance notice of schedule so they can manage their time and personal commitments without compromising their professional lives and service delivery.

Reporting

Allied Universal® develops dozens of easy to use reports in real-time that may impact PFM Group Consulting's current and future security needs. We collect the data you need! Reports most commonly requested by Allied Universal® clients include: 1) Incident, 2) Inspection, 3) Training Compliance, 4) Daily Activity, 5) Invoicing and 6) Quality Assurance.

Reports are instantly available through eHub, our secure client website, or through your Allied Universal® manager, utilizing WinTeam®, at any desired frequency. WinTeam, our fully integrated payroll, billing and scheduling system, automates and enhances our core business functions and allows us to create customized reporting for our clients. The WinTeam scheduling system also allows us to provide: shift personnel schedules; warnings on overtime and scheduling conflicts; performance criteria; personnel information; streamlined payroll and billing for accurate and timely data, and; detailed reports to PFM Group Consulting.

Allied Universal® regularly trends dozens of reports to make sure your security program is running efficiently and to proactively drive improvements. A variety of customized reports can be tailored to your needs. All report information can be analyzed, arranged, displayed, or otherwise custom formatted to meet your specific requirements.

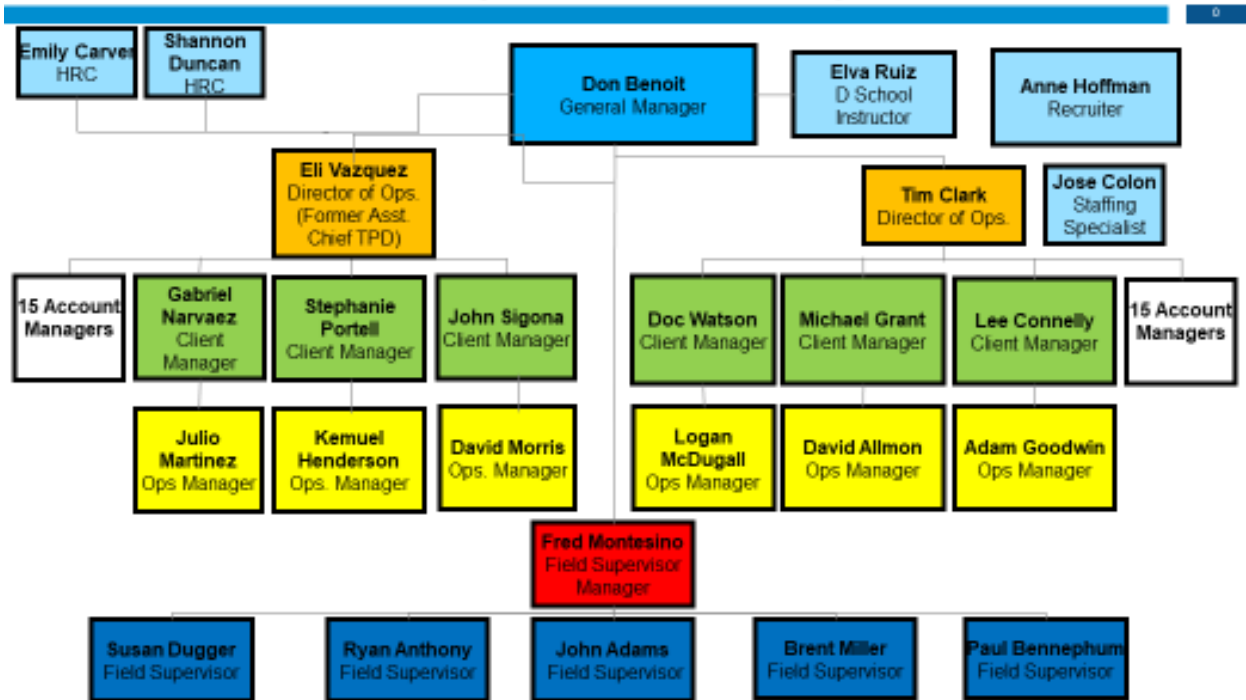


Compliance Tracking

With Allied Universal® as your security provider, your security professionals, including temporary security professionals, will be properly trained. Compliance tracking through the **EDGE™** allows training completion to be accurately recorded and reported. Likewise, eHub includes a compliance module that captures training records and is accessible to you in real time by smartphones or computers. These systems enable trainers and managers to track security professional progress through initial, specialty and refresher training, verify compliance, and discuss training status with you at any time. The compliance tracker monitors and enforces requirements by service location and post, as well as any state or local regulations. This ensures the employees assigned to you always meet your requirements.

Tampa District Organization Chart

RVP Bob Burbank: Tampa/Southeast Headquarters



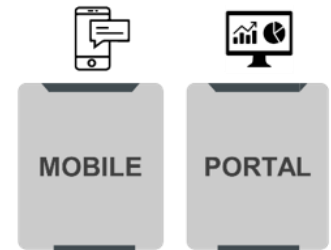
10219_A02 SouthEast org chart_v1.pdf

Technology Solutions that Support Your Security Program

HELIAUS® - THE POWER OF INSIGHT INTO ACTION™

Our proprietary HELIAUS® platform is smart technology that moves beyond responsive and reactive modes of risk aversion, to **an adaptable, preemptive and solutions-model of protection**. HELIAUS® functions as a comprehensive workforce management solution through **instant post orders, incident reporting, GPS tracking, visitor logging** and more. Every aspect can be tailored to your security program based on vertical market, location, business model and even each site's specific needs.

 HELIAUS®

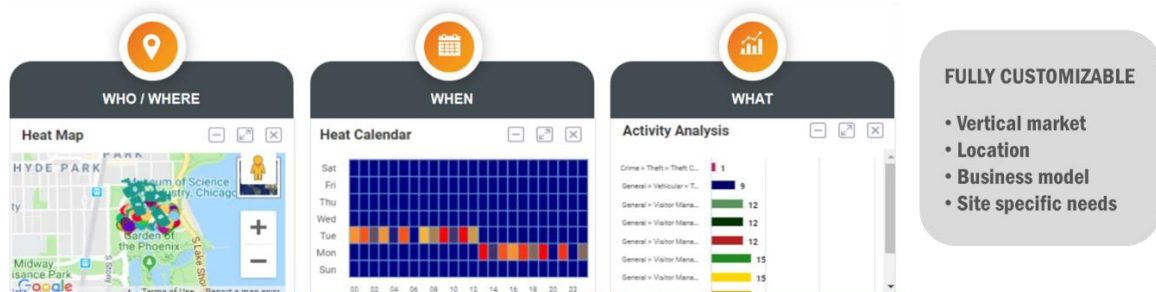


AI (Artificial Intelligence)-Powered Prescriptive Post Order Management, Reporting & Tracking

Additionally, with the site-specific data gathered by your security teams, our enhanced Artificial Intelligence (AI) technology can detect trends and problem areas. It then uses prescriptive analytics to design new workflows that put your security professionals in the right place at the right time to prevent incidents, keeping your sites safer than ever before.

KEY FEATURES

- Instant Post Orders
- Incident Reporting
- Real Time Reports
- Visitor/Vehicle Logging
- GPS Tracking
- And Much More



Data Streaming

While on patrol or stationed in place at your site, security professionals are constantly streaming active and passive data to the HELIAUS® online portal. Your security team can record incident reports, report observations, log visitors and vehicles, check safety equipment and perform safety inspections on the go. They can add photos, recordings and descriptions to each data point as needed for superior tracking and accountability.

PFM Group Consulting and your security management team can quickly and easily access this data on the HELIAUS® portal through real-time reports via customizable widgets. Every bit of data that your security professionals capture is accompanied by time-stamps and GPS location tags. This constant communication keeps you informed of your security team's whereabouts and activities at all times, increasing transparency.

In addition, we can set up key alerts tied to specific types of reports. For example, if a security professional notices a maintenance issue while on duty, they can fill out a customized report

through our system that will notify your maintenance team to take care of the issue at their earliest convenience. If an incident occurs, the incident report and any steps taken towards resolution can be forwarded to a key point of contact for PFM Group Consulting for immediate attention.

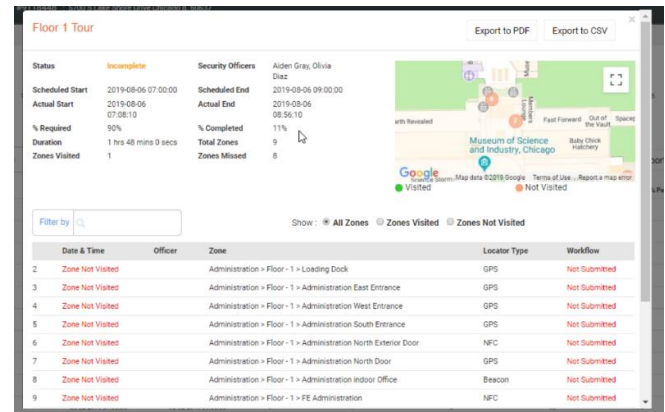
While security professionals are pushing data to the online portal, they are also constantly receiving data and instructions. Through HELIAUS®, we can program custom workflows that give security professionals directions when they scan an NFC tag, approach a beacon, or even just enter a specified area. Tasks assigned to areas can include: following checklists, taking videos or photos, sending the client an email or text message, answering follow-up questions and more.

Tour Routing

HELIAUS® allows for the programming of tours based on each site location. Tour schedules determine which zones security professionals should visit, what activities should be performed in each zone, and when each zone should be visited. The progress of these tours is tracked in real-time through the portal along with any data security professionals capture along the route. If a tour is missed, our security teams are alerted to correct the issue immediately.

HELIAUS® allows for two types of tour routes - pre-programmed static tours defined by the security management team, and dynamic tours generated based on AI recommendations.

With dynamic tours, our AI engine collects and analyzes previous tour data to find trends and potential deficiencies to correct. For example, the engine may notice that more incidents have occurred on the first floor of a building than on the second, and so it may suggest that a security professional visits the first floor more frequently and spends more time there before moving on. It can define trends based on the hour of the day or day of the week, and it can discover areas that are not covered by static tours at all.



Your security management team can review suggestions, accept or reject them, and further customize what instructions appear when a security professionals visits a particular zone, giving PFM Group Consulting and AUS management complete control and visibility over security professional duties while on patrol. The results confirm that security professionals are not only at the right place at the right time, but also that they are performing their activities as expected.

Additional Mobile Capabilities

Outside of the tour and activity tracking functions of HELIAUS®, it also aids with:

- **Incident Reporting** - Your security team can quickly and easily create incident reports on the go, filling out key details by typing or simply speaking into their phone. Incident reports can be accompanied by photos, videos and additional notes, and security professionals can revisit the reports later to add more detail as needed.
- **Event Reporting** - Similar to incident reporting, this feature allows security professionals to record maintenance issues, slip and fall hazards, suspicious individuals and more while on the go, keeping a thorough record of all happenings during their shifts.

- **Tasks and Messages** - It can be important to send new tasks and messages to security professionals on duty. This feature keeps the security professional in the HELIAUS® app while allowing supervisors to deliver important information.
- **Visitor and Vehicle Management** - Security professionals can scan licenses, print access badges, collect license plate numbers, take photos of visitors and vehicles, and check individuals against access databases, expediting check-in for your employees and visitors.
- **Fire and Safety Inspections** - Equipping our security professionals with the Fire and Safety module ensures your fire extinguishers, AEDs, first aid kits, and more are fully functional and compliant with industry regulations. The module removes the possibility of human error wherever possible with reminders, step-by-step instruction prompts, real-time documentation, and instant alerts if malfunctions or irregularities are identified.
- **SOS** - This feature puts the security professional in immediate contact with 911 in case of emergencies. At the same time, HELIAUS® records video and audio for upload to the cloud and alerts other security professionals in the area of the emergency.

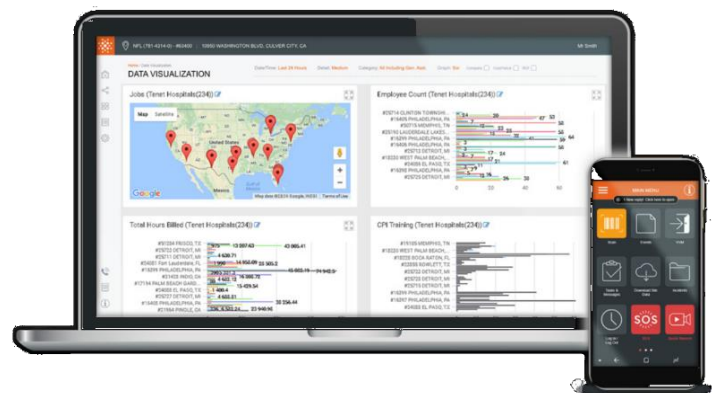
Customizable Dashboards and Reporting

The HELIAUS® online portal, accessible by AUS management as well as PFM Group Consulting representatives, is the most powerful security intelligence management dashboard available in the industry. Your representatives can quickly and easily review post orders, incident reports, tour results, invoices, satisfaction surveys and more.

Our customizable design, combined with sophisticated charts and graphs, makes viewing security operations simple for your stakeholders. Personalization is easy; with a click of a button, PFM Group Consulting can configure the dashboard to show any site location and inspect data in great detail.

Widgets available for your dashboards include:

- Tour results
- Incidents
- Officer movement
- Heat maps
- Training and certification
- Post orders
- Satisfaction surveys
- Background screening
- Overtime
- Turnover and retention



These widgets give you an unparalleled overview of the who, what, where, and when of security activities while allowing you to drill down and uncover new insights on a program-wide or site-specific level. Each widget can also be converted into PDF reports. HELIAUS® allows for scheduled and on-demand reporting, giving you total control of the information you see and immediate access when you want to see it.

Proven Results

HELIAUS® has contributed to cost savings through incident prevention, efficiency increases, and peace-of-mind for industry-leading organizations. Regardless of the amount of sites, size, or

specific events, the HELIAUS® platform has connected security programs with proven ROI and added value, and can help do the same for PFM Group Consulting.

Company-wide Safety Program and Resources

Our Safety Program

The mission of our Corporate Safety Program is to promote and support a strong culture of safety. Our policies, procedures and best practices emphasize and promote personal safety to protect Allied Universal® employees from workplace injuries and elevate the level of service to our clients. Our culture is driven by our comprehensive safety training programs and our dynamic employee and leadership engagement initiatives. Our partnership with client safety programs will help you achieve your safety goals and avoid preventable accidents.

Our program is managed by our Risk Management Department under the direction of the Senior Vice President of Risk and Insurance, Vice President of Risk Management, and Safety Program Managers. The Risk Management team, in partnership with the Executive Safety Committee, provides leadership to the Allied Universal® National Safety Committee. The Allied Universal® National Safety Committee is comprised of designated Regional Safety Champions providing support to Regional Leadership, branch offices and account managers in their areas. Regional Safety Champions are supported by Safety Program Managers for technical and program/policy matters on a continual basis. Roles and responsibilities are defined and governed by the Allied Universal® Executive Safety Committee.

Our Safety Program & Workplace Violence Prevention



Safety Resources

Corporate Safety Manual
Safety Calendar
Monthly Tips and Articles
Safety Webinars

Workplace Violence Prevention

Workplace Violence website

www.aus.com/workplaceviolence

Workplace Violence Webinars
& Seminars

Workplace Violence & Active
Shooter Awareness Tips

Workplace Violence Quick
Reference Guide



Safety Training

Workplace Violence Awareness & Prevention
Driver Safety
Bloodborne Pathogens
Personal Protection Equipment
Hazard Communication
Slips/Falls Prevention
+ More



Security Professional Safety Training

Injury & Illness Prevention
First Aid, Incident Reporting & Investigation
Job Safety Analysis
Workplace Violence
Emergency Action/Fire Prevention
+ More

Security Professional Fire Safety Training

Detecting & Preventing Fires
Fire Extinguishers
Avoiding Injuries
Hazardous Materials

Local Safety Management

Our local managers play an active role in managing safety programs. They support our security professionals, ensure safety tools, resources and training are available at every site, conduct random inspections, and work with clients to ensure safety priorities are achieved.



Slip Resistant Shoes

Slip resistant shoes
available to employees at
a highly discounted rate.

15% reduction in slips & falls

Snow/Ice Traction Devices

Ice traction
devices attach
to shoes; greater stability
for walking in winter
weather conditions.



Vehicle & Driver Safety

Drivers and company
vehicles carefully
screened. Vehicles
with back-up alarms
to prevent accidents.



Seamless Automated Processes

Driving Efficiency and Collaboration

You need efficient, seamless, consistent processes to manage your security program. There can be no question as to the reliability of the behind-the-scenes operational support. While the face of your program is a team of high quality security professionals, they - and you - need layers of support.

Our digital business strategy drives efficiency, communication, collaboration and effectiveness for PFM Group Consulting. A comprehensive platform of technology and tools results in greater transparency and value.

For more than 60 years, Allied Universal® clients have benefited from our technology-enabled security solutions, which continuously evolve based on client requirements. Some examples could include:



Accurate Invoicing and Scheduling: WinTeam, our integrated system for payroll, invoicing, billing and compliance ensures accuracy, time savings and value - allowing you to focus on the bigger picture. This system also integrates scheduling and allows managers to access and revise the online database in real time, from any location - meeting your need for consistent security coverage.

Attendance Tracking: Our automated time collection system, optimizes efficiency, ensures safety and consistently manages attendance at your site. Real-time staffing records and supervisor notifications ensure uninterrupted coverage.

Selection and Staffing: our employee recruiting, screening and staffing program, ensures that PFM Group Consulting's security program is quickly staffed with carefully selected security professionals who meet your specific requirements -- from special skills to security clearances. Candidate experience and preferences are also evaluated to ensure a good match for the position and your location. You will only be presented with qualified candidates who are a good fit for your environment.

Predictive Index: As part of the initial application process, an applicant is required to complete an online aptitude assessment test. This test measures the applicant's propensity to be successful in the field of security, assessing freedom from drug and alcohol use, courtesy, emotional maturity, conscientiousness, trustworthiness, job commitment and safety.

Electronic Monitoring and Electronic Software: HELIAUS® is our proprietary, all-encompassing and adaptable workforce management solution. With prescriptive analytics driving action, HELIAUS transforms insight into safety and security ROI.

Communication and Collaboration: PFM Group Consulting will experience a high level of transparency and peace of mind knowing critical operational information is readily available to both you and your security team.

- Ehub provides you with online access to schedules, inspection reports, and payment information; and the ability to order extra coverage. In addition, Allied Universal® employees can access their schedules and paychecks online via Smartphones and tablets.

Learning and Development: Well-trained, engaged and prepared security teams are an asset to PFM Group Consulting. Our comprehensive approach to learning and development delivers training opportunities in a variety of forms and supports the need for continuous security training.

- Our online learning management system, the **EDGE™**, focuses on learning and skill development, and documents results to ensure your security staff is knowledgeable and compliant with your requirements. Proprietary modules prepare employees for future responsibilities and advancement opportunities.
- Our performance management program, delivers a motivated, professional workforce. Our managers effectively evaluate employee performance through online evaluation forms, goal planning and in-person meetings - enabling employee growth and recognition.

Quality Assurance: We listen to your needs, track your outcomes and look for opportunities to exceed your expectations.

- Allied Universal® Voice, our voice of customer program, monitors your experience, elicits your feedback through online surveys and tracks our performance. Our employees are also surveyed to gather their input and suggestions. Feedback is critical and continuous improvements and evolving solutions result when you and your security professionals' voices are heard.
- Allied Universal® Inspector, our quality assurance module, allows for efficient tracking and reporting of inspections - helping to ensure that your security team is exceeding your expectations.

Safety and Risk Mitigation: Our continuous focus on safety is supported by Allied Universal® Risk Knowledge which manages online OSHA incident tracking, recordkeeping and incident investigation.

Allied Universal® Fire Life Safety Training System: Our web-based online fire/safety and emergency preparedness training system for client employees. The program is multi-lingual, fully animated, offered 24/7 to every client employee and provides testing and certification, as well as full reporting and documentation capabilities which also assists with reducing liability.

Security Program Technology: Today's security professionals are technologically savvy. From monitoring CCTV, to tracking and controlling visitor access, reporting incidents digitally in real time and locating potential threats, our security professionals utilize technology to provide our clients with safe and secure environments. In addition to our proprietary solutions, our carefully vetted, best-in-class strategic partners offer supplemental solutions to address your additional needs.

Our proprietary technologies drive efficiencies to each of our client's security programs. Many of our solutions allow for data collection, which is an integral component of any safety and security

program and can directly impact the future of your security strategy.

With the help of our digital platform, the management of your security program is seamless; data is easily accessible; and you can focus your attention where it is needed most - on your business goals.

eHub

eHub, our secure client website, creates seamless collaboration and information sharing to help increase productivity for you and enhance compliance. This convenient system is available to Allied Universal® clients at no charge and offers many benefits.



Instant Account Access

- ✓ Always know your payment status
- ✓ Review invoices 24/7/365
- ✓ View past invoices for last 18 months
- ✓ Print, save or export invoices
- ✓ View billing/payment information by time/location
- ✓ Access to past data for planning/budgeting
- ✓ Save paper and reduce waste



**All of the information you need
at your fingertips.**

Ordering Made Easy

- ✓ Request temporary or additional coverage, any time of day
- ✓ Receive order confirmation and see order status
- ✓ Your Allied Universal manager is automatically notified

Personnel Scheduling Made Easy

- ✓ View regular posts, extra and scheduled coverage, export and print schedules
- ✓ Real-time knowledge of which security professionals are scheduled on-site
- ✓ See your coverage levels at any time
- ✓ Review turnover and compliance information, as well as employee rosters

Quality Assurance

- ✓ Sort and search for specific security inspections in real-time
- ✓ View photos, notes and quality scores within each inspection

Hundreds of clients at thousands of locations use eHub.


Allied Universal Security Personnel Access

When employees have the information they need, they can be 100% focused on your security.



- Review schedules
- Update personnel contact information
- Read job/site specific information
- Access pay stubs
- View pay stubs and schedules on smartphones with eHub app

Annual Investment

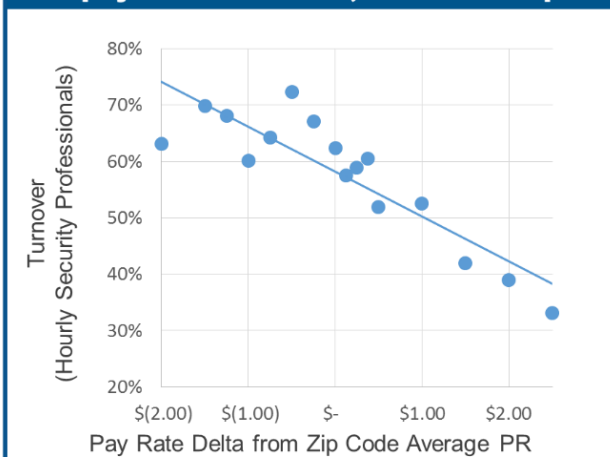
						
PFM Group Consulting LLC						
Position	Hours Per Week	Pay Wage		Bill Rate	Overtime/Holiday Rate	Annual Spend
Site Supervisor	40.0	\$13.00		\$16.21	\$24.32	\$33,716.80
Security Professional	128.0	\$11.50		\$16.21	\$24.32	\$107,893.76
Total Security Hours Per Week	168.0					\$141,610.56
Average Pay Wage						\$11.86
Cumulative Bill Rate						\$16.21
Estimated Annual Holiday Cost						\$1,361.64
Based on the following seven (7) recognized holidays: New Year's Day, President's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day						
Estimated Subtotal						\$142,972.20
Sales Tax	7.0%					\$10,008.05
Estimated Total Annual Cost						\$152,980.25
Estimated Total Monthly Cost						\$12,748.35
Estimated Total Weekly Cost						\$2,941.93
Medical Benefits Based on Participation (Affordable Care Act Compliant Plans)						Included
Direct Bill Items						
Golf Cart						\$3,300.00
\$275 per month Includes Maintenance, Insurance, Decal Package, and Standard Strobe Light Bar, Full Trac Vinyl Enclosure						
Vehicle						\$9,780.00
\$815.00 per month Includes Maintenance, Insurance, Decal Package, AVIC Dash Camera and Standard Strobe Light Bar						
Fuel					(Actual Consumption)	
A fuel card will be assigned to the vehicle and you will billed back based on actual consumption						
Heliaus Patrol Management Software						\$2,555.00
\$199.00 per month Includes guard management system and smartphone						
Pricing Notes						
Value-added and Affordable Security Officer Benefits (included in your rate)						
Medical Insurance (full-time/benefit eligible)						
Dental insurance (full-time/benefit eligible)						
Vision Insurance (full-time, benefit eligible)						
401(k) plan						
Life and disability insurance						
Vacation						
Background check and 10 panel drug screen on all officers						
Uniforms at no cost to you or the officer						
Training, including OJT and refresher training						
Direct Deposit						
Items that will be direct billed as incurred:						
Allied Universal recognizes seven (7) holidays: New Year's Day, President's Day, Memorial Day, July 4th, Labor Day, Thanksgiving, & Christmas						
Overtime rate is 1.5 times the bill rate with less than 48 hour notice of additional coverage. Client must approve via email any overtime charges.						

Wages

In today's labor market, the wage of the security professional is a significant variable in the quality of your program. It is essential that the right wage is offered in order to ensure a safe and secure environment, build stakeholder confidence and protect the PFM Group Consulting brand.



As pay rates increase, turnover drops¹



1. Analysis based on all Allied Universal security jobs and all Allied Universal hourly Security Professionals (each data point on the chart represents the average turnover at approximately 1,200 jobs that have the corresponding PR delta to the zip code average)
2. NOTE: Pay rates are compared to zip code averages because a nominal \$ pay rate (e.g. \$15.00) is substantially different in different geographic areas based on cost of living, average market-wide pay rates in the zip code, minimum wages, unionization, population density, and similar factors.

Medical Insurance

Allied Universal® offers medical plans to all benefit-eligible employees through payroll deduction and/or client contribution. Benefits will be offered pursuant to our eligibility requirements/policy. Detailed information regarding coverage and premium costs is available. The estimates provided in this proposal are based upon proposed and evolving regulations, plan structure and estimated participation.

Dental Insurance

Allied Universal® offers quality dental insurance to all benefit-eligible employees through payroll deduction and/or client contribution. Detailed information regarding coverage and premium costs for all plans is available.

Life Insurance

Allied Universal® offers Basic Life insurance in the amount of \$10,000 to benefit-eligible employees at no charge. Additional supplemental life insurance and AD&D is available to employees at competitive rates.

401(k) Retirement Plan

Allied Universal® employees are eligible to enroll in our 401(k) retirement savings program anytime following six months of employment.

Proposed Holidays

Allied Universal® recognizes the following holidays:

- New Year's Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

All employees who work on a designated holiday will receive 1.5 times their wage rate for hours worked. Allied Universal[®] will invoice 1.5 times the hourly billing rate for hours worked on the designated holidays. Holiday revenue may or may not be included in our annual budget estimate or standard billing rates.

Vacation

Regular full-time hourly employees (security professionals) will generally be eligible for paid vacation time based on their length of service (must average 35 hours per week to qualify). The standard vacation plan is accrued on a calendar year basis after reaching the first anniversary. Upon reaching the first anniversary, security professionals begin to accrue time and will be eligible for a pro-rated amount of vacation from their first anniversary date through the end of that calendar year. The following January, employees will be eligible for their full tier amount from 1/1 - 12/31. Tier Schedule: Paid vacation after one year of service (pro-rated); two weeks after three years and three weeks after eight years.

Overtime

Overtime of 1.5 times the hourly billing rate is only billed for certain circumstances and not for scheduling issues or vacation coverage. Client approval is required.

NOTE: Allied Universal[®] reserves the right to change, amend or terminate the benefits programs and its options at any time.

2020 AUS Benefit Plan Designs

	Aetna (Medical) / ESI (Rx)	Boon	Aetna-Non-Major Medical	
	8150	MVP	Basic	Basic Plus
Funding		Self Insured	Fully Insured	Fully Insured
Eligible Employees	All Employees	All Employees (not SF CA)	All Employees	
Plan Design	In-Network	In-Network		
Annual Deductible	\$8,150 Individual \$16,300 Family*	None	None	None
Out of Pocket Maximum	\$8,150 Individual \$16,300 Family	\$3,150 Individual \$12,700 Family	None	None
Coinsurance	0%	None	None	None
Preventive Care	Covered 100%; deductible waived	Covered at 100%	Health Screening Benefits of \$50 payable for 1 eligible screening per plan year	Health Screening Benefits of \$50 payable for 1 eligible screening per plan year
Office Visit - PCP	0%; after deductible	\$15 copay	\$50 payable per day 5 Days Max	\$80 payable per day 7 Days Max
Office Visit - Specialist	0%; after deductible	\$25 copay	Combined with PCP Office Visit	Combined with PCP Office Visit
X-ray	0%; after deductible	\$50 copay (not covered if provided at a hospital)	Combined X-ray and Lab - \$25 payable per day 3 Days Max	Combined X-ray and Lab - \$110 payable per day 3 Days Max
Laboratory	0%; after deductible	\$50 copay (not covered if provided at a hospital)		
Diagnostic Complex Imaging	0%; after deductible	\$400 copay	\$150 payable 1 Day Max	\$150 payable per test 1 Day Max
Inpatient Hospitalization	0%; after deductible	40%; after \$500 copay (5 day maximum per year)	Hospital Admission: \$200 payable per admission; 2 stays per year Max / \$400 payable per ICU admission; 2 stays per year Max Hospital Daily Rate: \$200 payable per day / \$400 payable per ICU day; 365 days per plan year Max, beginning on day 2 Newborn routine care: \$100 payable per day; 1 day Max IP Surgery: \$200 payable per day; 1 day Max	Hospital Admission: \$1,500 payable per admission; 2 stays per year Max / \$1,500 payable per ICU admission; 2 stays per year Max Hospital Daily Rate: \$650 payable per day / \$1300 payable per ICU day; 365 days per plan year Max, beginning on day 2 Newborn routine care: \$400 payable per day; 1 day Max IP Surgery: \$600 payable per day; 2 day Max
Outpatient - Ambulatory Surgical Center	0%; after deductible	Not covered	Combined Hospital OP / Ambulatory Surgical: \$200 payable per day 1 Day Max	Combined Hospital OP / Ambulatory Surgical: \$800 payable per day 2 Day Max
Outpatient - Hospital	0%; after deductible	Not covered	Physician Office, Urgent or Hosp ER: \$25 payable per day 1 Day Max	Physician Office, Urgent or Hosp ER: \$100 payable per day 2 Day Max
Urgent Care	0%; after deductible	\$200 copay	Combined with PCP Office Visit \$50 payable per day 5 Days Max	Combined with PCP Office Visit \$80 payable per day 7 Days Max
Emergency Room	0%; after deductible	\$400 copay (deductible does not apply)	\$100 payable per day 2 Days Max	\$350 payable per day 2 Days Max
Ambulance	0%; after deductible	Not covered	Ground: \$100 payable per day, 1 day max Air: \$500 payable per day, 1 day max	Ground: \$100 payable per day, 1 day max Air: \$500 payable per day, 1 day max
Physical Therapy	0%; after deductible	Not covered	Not covered	Not covered
Chiropractic	0%; after deductible	\$25 copay (12 visits per calendar year)	Combined with PCP Office Visit	Combined with PCP Office Visit
Pharmacy - Retail	0%; after deductible	\$15 / \$25 / \$75	\$20 payable per day 12 Prescriptions Max (Member submitted)	\$30 payable per day 18 Prescriptions Max (Member submitted)
Pharmacy - Mail Order	0%; after deductible through ESI or CVS	\$30 / \$50 / \$150	Not covered	Not covered
Specialty Drugs	0%; after deductible	Not covered	Combined with Retail Pharmacy	Combined with Retail Pharmacy
	*Annual Deductible is met when total deductible is met using combined amount between all dependents for family, individually do not need to meet own deductible			

Dental Plans

Benefit	Dental PPO		Dental HMO
	Cigna Advantage Network	PPO Network/Out-of-Network	In-Network Only
Deductible			
Individual/Family	\$50/\$150	\$50/\$150	None
Annual Maximum Benefit	\$1,500	\$1,000	None
Preventive & Diagnostic Procedures			
Oral Exams, Cleanings, and X-Rays	\$0	You pay 20% after deductible	\$5 office visit fee
Basic Procedures			
Fillings, Oral Surgery, Periodontics, Endodontics, and Anesthesia	You pay 20% after deductible	You pay 50% after deductible	Varying copay amounts based on services provided
Major Procedures			
Restorations, Crowns, Bridges, and Dentures	You pay 50% after deductible	You pay 50% after deductible	Varying copay amounts based on services provided
Orthodontia	50% no ortho deductible, \$1,500 lifetime maximum benefit (dependent children under the age of 19)	50% no ortho deductible, \$1,500 lifetime maximum benefit (dependent children under the age of 19)	Children and adults, varying copay amounts based on services provided

Vision Plan

	In-Network	Out-of-Network
Exam	\$10 copay	Up to \$45
Frames	\$150 allowance; 20% off balance over \$150	Up to \$70
Lenses		
Single Vision	\$10 copay	Up to \$45
Bifocal	\$10 copay	Up to \$65
Trifocal	\$10 copay	Up to \$85
Contact Lenses (in lieu of spectacle lenses and frames)		
Medically Necessary	Paid in full	Up to \$210
Elective	\$150 allowance; 15% off balance over \$150	Up to \$105
Frequency		
Exam, Lenses, and Frames	Once every 12 months	

References

Our clients can best speak to our commitment to quality security services. We have a reputation for becoming an integral part of our clients' security programs and building long-term relationships. Because they value the importance of a strong partnership with a contract security company, and because they appreciate all of our efforts, our clients are willing to speak with you about their experiences with us.

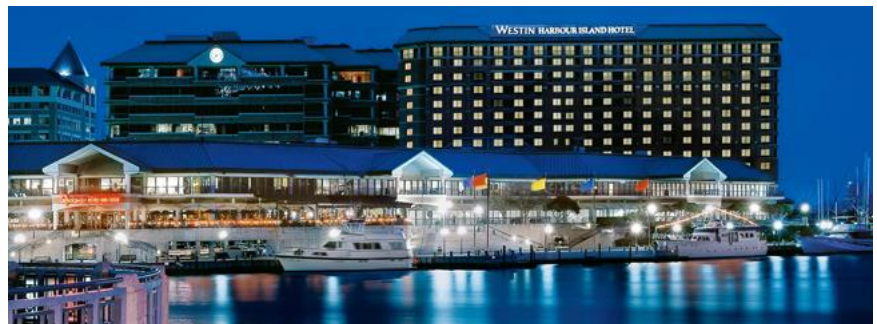
River Hills Community Master Association



East Lake Woodlands



South Neighborhood Association Harbour Island



Hunter's Green Community Association, Inc.



Davenport Road South Community Development District

Freeman Security

Freeman Security Services Inc.

“The next best thing to having the Police”



Security Proposal for Davenport Road South

Note-All information contained in this document is the proprietary property of Freeman Security Services inc.,

About Freeman Security Services Inc.

Freeman Security & Investigation Services was established in 2008 and since then has distinguished itself by its commitment to security professionalism. We offer highly trained officers who are dedicated to protecting your guest, employees, residents, clients and property. Each security professional is held to a strict standard of excellence in order to provide the highest level of service you as our client can appreciate.

Freeman Security & Investigation Services Inc. is owned and operated by certified Florida (FDLE), Law Enforcement Officer Instructor(s). This means our clients can feel confident knowing that our standards exceed the normal industry standards. Each of our security professionals are taught the most effective techniques of customer service/courtesy, area patrolling and monitoring of both employees, clients and guests on your property using the most proficient methods in handling any situation that may arise.

We here at Freeman Security Services strive to customize our services to fit your needs and exceed your expectations. We offer the best contracted class D and G security officers equipped with all the knowledge they need to serve you best.

Our number one goal is to provide confidence and safety that you and your customers expect from Professionally Trained and Licensed Security officers while maintaining a courteous and friendly, approachable demeanor. We feel that Freeman Security officers are the “Next best thing to having the Police” and you deserve nothing less.

“He who does not prevent a crime when he can, encourages it”.

-Seneca- roman philosopher mid-1st century AD

Security Needs Assessment

We at Freeman Security know how important the safety of your patrons, clients, residents, employees, guest, and family are. Yes, we said family also. We find that more and more “family” owned businesses are being established every day so the need for security services often does come close to home. So, with this in mind we would like that you ask yourself these few simple questions, Have I or someone I know ever...

- Been the victim of criminal mischief to your/their property?
- Been the victim of a burglary or a robbery?
- Been the victim of a thief and suffered revenue losses because of?
- Lost time and money due an injury of an employee or guest?
- Confronted by a belligerent, chemically or alcoholically impaired person?

If you answered yes to any of these questions you will also have to ask yourself, at what cost should I be able to safeguard myself from these types of situations. Not to mention legal or civil suits that can come from employees, clients, residents or patrons complaining of poor and inadequate security at your location should they become the victim of a crime. Statistics show that the safer and more secure your environment is, the safer your family, employees, clients and guests feel, subsequently bringing people to frequent your location even more. What does this mean for you? We could take a wild guess...MORE \$\$\$\$. Deterrence means a lot when it comes to the scenarios listed above, but the cost should not have to be a burden either. That is why Freeman Security Services can keep these situations at bay for you at a very affordable price. Our goals are one in the same. We want to provide the confidence, professionalism, safety, and piece of mind that your family, employees, clients and guest(s) expect and rely on. Professionals that people can feel comfortable approaching should you or they need any sort of assistance...That's why we are the Next best thing to having the Police.

The Freeman Security Officer



Each of our professionals are state certified, trained and Professionally Licensed as a Class D and or D and G security officers, certified by the State of Florida.



Forms and paperwork



We also supply receipt reports. You will be provided with copies of all Daily reports for your records.

DAILY OFFICER RECEIPT REPORT: This form is what officers will complete throughout their workday. It will outline work completed.

HOURLY RECEIPT REPORT: This form will go more into detail when necessary completing work activities.

POST ORDERS: Post orders are what you the Client outline as required for work performed on your property.

Freeman Vehicle Patrol And Executive Escort Services

Although there are many forms of patrol, sometimes vehicle patrol is the most efficient for large sites and communities. With Freeman Security you will be able to choose what is best for your specific application. We offer both security marked and unmarked undercover vehicles. In addition, we also provide executive limousine services. The vehicles are only utilized as to what your specific needs are. Our limousine services are offered exclusively to our contracted clients **free** of charge.



Freeman Security Services Inc.



If requested by you, our contractors can be equipped with “State of the Art” digital recording technology. This means they are protecting your persons and property, guest, customers, employee’s, with both audio and video during their contracted workday. This could be an essential for any type of litigation that could occur or for law enforcement documentation when needed to safeguard you and your assets. Our recording devices are very discrete.

Freeman Security “Next best thing to having the police”

FREEMAN SECURITY DRONE ARIAL PATROL



Freeman Security also Offers Drone Security. This is one way to help safeguard our clients properties, guests and employees. This is great for just about any application. Our Drones are flown during Daylight, Evening and Night time with Nightvision being especially effective . These units are great for special events ie, Concerts, Fields or any public gatherings or locations that are large and need more then just someone driving around or walking around. It gives us great flexibility to have it flown covering large areas. We are also in compliance with the new Florida Legal Guidelines as to the use of these devices as to **Florida Bill CS/CS/SB 766 — Surveillance by a Drone 07/01/2015.**



Freeman Security Services Inc.

"The next best thing to having the Police"

For questions, please contact:

OPERATIONS DIVISION
VIOLATION NUMBER

VIOLATION NOTICE

VIOLATION DATE & TIME			OFFICER
Month	Day	Year	

CLIENT & VIOLATION LOCATION

VIOLATOR:	<input type="checkbox"/> Tenant	<input type="checkbox"/> Vendor	<input type="checkbox"/> Visitor	<input type="checkbox"/> Unknown
Name:				

VEHICLE TYPE:				
<input type="checkbox"/> Car	<input type="checkbox"/> Van	<input type="checkbox"/> P/U	<input type="checkbox"/> SUV	<input type="checkbox"/> M/C
<input type="checkbox"/> Trailer				
Color	Year	Make	Model	Style
				License #
				State
Vehicle Identification Number (VIN) - 17 Digits				

TYPE OF VIOLATION	INFORMATION
<input type="checkbox"/> Abandoned Vehicle / Dead Storage <input type="checkbox"/> Expired Tags / No Plates <input type="checkbox"/> Flat Tire(s) <input type="checkbox"/> Loitering in stairwells/parking lots <input type="checkbox"/> Alcohol (open container) <input type="checkbox"/> Failure to maintain control of guests <input type="checkbox"/> Loud Music/Noise <input type="checkbox"/> Improper Parking <input type="checkbox"/> Vehicle Maintenance on Property <input type="checkbox"/> No Overnight Parking <input type="checkbox"/> No Parking Zone <input type="checkbox"/> No Handicap Permit / Expired <input type="checkbox"/> Blocking Handicap Stall / Access Aisle <input type="checkbox"/> No Parking Permit <input type="checkbox"/> Other	

DISPOSITION:	<input type="checkbox"/> Warning Only	<input type="checkbox"/> Tow	<input type="checkbox"/> Warning
<input type="checkbox"/> Impound - Tow Scheduled For:	Month	Day	Year
			Time

The above listed is a violation of regulations that have been set forth by the property owner. Your immediate attention to this Violation Notice is required to avoid further action being taken.

Officer Signature: _____

WHITE - OPERATIONS DIVISION YELLOW - CLIENT MANAGEMENT MANILA - VIOLATOR COPY

mm / dd / yyyy

Freeman Security Communication/Dispatch Center



We have come to an area of security that is most important to our clients, and Customers, “Communication”, it is a factor that needs to be reliable and in real-time. We have a “**new**” dispatching network for all our sites. Each site will be equipped with radio communication. Our Radio system is set up throughout the state of Florida. When a client calls in, their call is routed to our dispatch. Our Dispatch is 24 hours a day, seven days a week. We also have GPS tracking on all Radios that are assigned to your property.



We at Freeman have also developed our own APP. This is a Mobile APP., which our clients can download. We are one of the first security companies in the State of Florida to implement this technology to help better service our Clients and Customers. Not only can our Clients respond to receipt reports, we have also integrated information about Freeman Security, to keep our Clients updated with Activities about our Company. It also allows our Clients to use different forms of media to correspond with us. Good Communication and Receipt Reports are utmost important to us.

We at Freeman Security Services Inc. want to thank you for the opportunity to share our services with you. Please feel free to let us know how we can further accommodate any request outside of this Informational Packet. If you should have any questions regarding services or of any part of this packet, you can reach us by using any form of contact listed below. We will stop at nothing to make sure that you are pleased and all of your expectations have been met with extreme professionalism.

Freeman Security & Investigation Services Inc.
274 W. Central Avenue
Suite G
Winter Haven, FL 33880
Office: 407-507-3880 (Orlando/Kissimmee)
Office: 863-845-5896 (Winter Haven/Haines City)
Fax 407-507-3890

Darren Freeman Cell: 863-877-7420

Website: **www.freemansecurityservices.com**

Email: administration@freemansecurityservices.com

License Number(s): B2800023, M1800047

Satellite Office:

St. Petersburg: 727-263-3935

Orlando: 407-781-8037

Cape Canaveral: 321-339-2750

SERVICE RATE OPTIONS

Armed Officer w/ Firearm Uniform Billed Hourly:	\$ 18.75
Unarmed Officer w/ Taser Uniform Billed Hourly:	\$ 16.75
Unarmed Officer Uniform Billed Hourly:	\$ 16.75
Security Infrared Digital Security Scans:	\$ N/A
Digital Drivers License Scan System:	\$ N/A

ADDITIONAL SERVICES/VEHICLES

(1) Security Vehicle Hourly Cost: ‘In-Car Video Camera(s) Included’	\$ N/A
(1) Lighted Security “ Gas ” Patrol Golf Cart Weekly Cost: “In-Car Video Camera(s) Included”	\$ N/A
(1) Lighted Security “ Electric ” Patrol Golf Cart Weekly Cost: “In-Car Video Camera(s) Included”	\$ N/A
(1) Live Digital Property Surveillance Camera (Client will be able to access Camera Via Web)	\$ Call

This rate is good for **30** days from: **10/03/19**. The live Digital Camera will also be placed wherever the Property decides to place it. It can be moved with no problem at any time around your property. It can be viewed from anywhere 24 hours a day, seven days a week. The above rates are shown without any applicable taxes. **The above rates are for 12 hours weekly.** Rates can decrease with increased service hours.

We will also *include (no charge) a bicycle for bike patrol if needed. We also supply a **Security Phone Number**.

We also **do not** charge **Holiday Pay Overtime** fees for hours worked, a **major** cost savings for your property.

***We also supply all clients with a hold harmless agreement with a Waiver of Subrogation to be included if requested.**

We are also very client friendly and offer many other services free of charge for our clients.

ALL THE INFORMATION CONTAINED IN THIS DOCUMENT IS
CONFIDENTIAL AND IS EXCLUSIVELY PROPRIETARY TO FREEMAN
SECURITY SERVICES INC.







Freeman Investigations:

Freeman Security is also now a fully Licensed Private Investigative Firm. We will be specializing in many areas, some of which are:

Criminal Investigations

Civil Investigations

Employee Theft

Internal Corporate Investigations

Mobile and Static Surveillance of Person(s) or Property

Missing Person(s)

Workers Comp Insurance Investigations

Injured Person(s) Investigations

Background Checks/Person(s)/Property/Corporate

Traffic Crash Reconstruction

Forensic Auditing of records/documents

Administering and reviewing VSA Voice Stress Analysis testing and question analysis and formulation

These are just some of the areas. All current clients of Freeman Security will get a 25% Discount off our hourly rates, and or retainer agreements for services that might be needed.

Www.Florida-PrivateEye.Com

Www.Florida-PrivateInvestigators.Com

Www.PrivateDetective-Florida.com

KEEP OUR CHILDREN SAFE!

LIST OF STATE SEARCH REGISTRY 2019 INFORMATION ON CHILD SEXUAL OFFENDERS

“Resource for Law Enforcement, Child Protective Organizations and Parents”

<https://api.missingkids.org/missingkids/servlet/PubCaseSearchServlet?act=usMapSearch&missSate=OH> National Center for Missing and Exploited Children

https://offender.fdle.state.fl.us/offender/sops/home.jsf	Florida
https://gbi.georgia.gov/georgia-sex-offender-registry	Georgia
https://www.nc.gov/sex-offender-registry	North Carolina
http://scor.sled.sc.gov/ConditionsOfUse.Aspx	South Carolina
https://publicrecords.onlinesearches.com/Alabama-Sex-Offender-Registration.htm	Alabama
https://mpdc.dc.gov/service/sex-offender-registry	Washington DC
https://vcic.vermont.gov/sor	Vermont
https://sexoffender.dsp.delaware.gov/	Delaware
https://www.criminaljustice.ny.gov/nsor/	New York
https://www.countyoffice.org/ct-sex-offender-registry/	Connecticut
https://www.njsp.org/sex-offender-registry/index.shtml	New Jersey
http://sor.informe.org/sor_lea/	Maine
https://www.countyoffice.org/nh-sex-offender-registry/	New Hampshire
http://www.isp.state.il.us/sor/	Illinois
https://www.dps.texas.gov/administration/crime_records/pages/sexoffender.htm	Texas
https://www.meganslaw.ca.gov/	California

<http://wyomingdci.wyo.gov/dci-criminal-justice-information-systems-section/sex-offender-registry-section> Wyoming

<https://statepatrol.nebraska.gov/services/sex-offender-registry> Nebraska

<https://www.waspc.org/sex-offender-information> Washington State

<https://www.familywatchdog.us/laws/PRlaws.asp> Puerto Rico

<https://www.countyoffice.org/wi-sex-offender-registry/> Wisconsin

<http://www.dpscs.state.md.us/sorSearch/> Maryland

<http://kentuckystatepolice.org/sex-offender-registry/> Kentucky

<https://www.countyoffice.org/ak-sex-offender-registry/> Alaska

**FREEMAN SECURITY, “WE ARE THE NEXT BEST THING TO
HAVING THE POLICE”**



[Www.FreemanSecurityServices.Com](http://www.freemansecurityservices.com)

**Davenport Road South
Community Development District**

Proposal(s) for Landscape Maintenance

**Davenport Road South
Community Development District**

Prince & Sons Inc.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

Lawn Maintenance Service Contract Agreement

This Lawn Service Contract (this "Contract") is made effective as of **May 1st, 2020**, by and between **Orchid Grove** of **213 Ludisia Loop Davenport, FL 33837** and Prince and Sons Inc., of 200 S F Street, Haines City, Florida 33844.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and agreements contained herein, **Orchid Grove** hires Prince and Sons Inc., and Prince and Sons Inc. agrees to provide Lawn Service to the **Orchid Grove** at the following location **213 Ludisia Loop Davenport, FL 33837** under the terms and conditions hereby agreed upon by the parties:

1. DESCRIPTION OF SERVICES. Beginning on **May 1st, 2020**, Prince and Sons Inc., will provide the following services (collectively, the "Services"):

A. MOWING OF TURF AREAS:

Mowing of all turf areas. Weed-eating (line trimming) & edging shall be performed during each mowing event. St. Augustine grass is to be cut no less than 4", Bahia no less than 3" to foster photosynthesis and strong root development. Blades shall remain sharp always, visible clippings are to be removed to prevent thatch build-up, mower operator will change patterns if possible per service to prevent ruts in turf. Blowing off all hard surfaces shall be performed immediately following each mowing event, clippings are to be kept out of beds and waterways. Trash and small debris on grounds shall be discarded during service.

B. PRUNING & TRIMMING:

Palm Tree trimming **\$32.50 per palm. (Billable)**

Selective pruning of all ornamental shrubbery shall be performed at the best time for flower and bud development, foliage growth and as necessary for the health of the plants. Removal & disposal of all generated debris from the property shall be completed following each pruning event.

C. PLANT BED WEED CONTROL:

Weed control shall be performed by using both pre-emergence and post-emergence herbicides as needed on all planter beds. Removal & disposal of all generated debris from the property shall be completed following each weeding event.

D. HORTICULTURAL:

Shrubs- Shall be fertilized **2** times annually April & October with professional products using 100% Poly-Coat. This process ensures year-round feeding of nutrients.

Turf- St Augustine Grass shall be fertilized and as prescribed by technician **2** times per year April & October.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

Turf- Management of turf damaging insects and pests such as Chinch Bugs and Fire Ants suppression 1 time a year, in the month of June. Upon site inspection use top choice for control, billable and upon Manager approval.

Turf- All Fungus in turf grass areas shall be controlled annually and treated as needed during growing season. Prince and Sons Inc. rotates active ingredients in our Fungicides to ensure chemical resistance control.

Shrubs- All fungus emerging on plants shall be treated and controlled as needed during growing season

E. ANNUALS: SERVICE AVAILABLE UPON REQUEST

A selection of 000 annuals shall be rotated on the months of January-April-July-October, flowers will be selected to appropriate season and climate. This service requires management approval at a suggested cost of \$2.00 per 4" pot. (BILLABLE)

F. MULCHING:

TBD cubic yards of "Small Pine-bark" mulch is to be spread at a rate of \$45.00 per cubic yard. This service is variable and requires management approval. (BILLABLE)

G. IRRIGATION SYSTEM INSPECTIONS:

Irrigation inspections are to be performed monthly; 12 times per year. A service report from Prince technician is to be completed after each inspection. Any damages sustained to the irrigation system as a direct result of the work by Prince and Sons Inc. shall be repaired at no cost to the customer. Any repairs required due to normal wear, vandalism or "Acts of God" can be completed upon request and shall be billed at actual time and materials at \$65.00 per hour plus parts.

2. INDEPENDENT CONTRACTOR STATUS. It is understood by the parties that Prince and Sons Inc. is an independent contractor with respect to Orchid Grove, and not an employee of Orchid Grove will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Prince and Sons Inc.

3. INJURIES. Prince and Sons Inc. acknowledges Prince and Sons Inc.'s obligation to obtain appropriate insurance coverage for the benefit of Prince and Sons Inc. (and Prince and Sons Inc.'s employees, if any). Prince and Sons Inc. waives any rights to recovery from Orchid Grove for any injuries that Prince and Sons Inc. (and/or Prince and Sons Inc.'s employees) may sustain while performing services under this Contract and that are a result of the negligence of Prince and Sons Inc. or Prince and Sons Inc.'s employees.

4. INDEMNIFICATION. Prince and Sons Inc. agrees to indemnify and hold harmless Orchid Grove from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Orchid Grove that result from the acts or omissions of Prince and Sons Inc., Prince and Sons Inc.'s employees, if any, and Prince and Sons Inc.'s agents.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

5. PERSONNEL DRESS CODE: Employees shall wear uniforms or professional attire always. Clothing that expresses obscene language or graphics, degrading or demeaning connotations, is strictly prohibited. Prince and Sons Inc. employees shall wear shirts at all times and shall wear footwear that conforms to safe work practices.

6. ACCOUNT MANAGEMENT: A Prince and Sons Inc. account manager will be assigned to this property. The account manager shall be a direct point of contact between Orchid Grove and Prince and Sons Inc. We ensure he/she adheres to Best Maintenance Practices and returns all emails and phone calls within a timely professional manner. Each Prince manager has been certified by the Landscape Maintenance Association of Florida through The Department of Agriculture. Each manager continues viable education each year to provide industry leading knowledge and valuable solutions to the customer.

7. WARRANTY: Prince and Sons Inc. offers a full 30 days warranty on all new plant's material installed by Prince under our care and maintenance agreement.

8. INSURANCE. Prince and Sons Inc. will maintain at all times throughout the term of this agreement the following insurance:

- A. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- B. Commercial General Liability Insurance covering Prince and Sons Inc., legal liability for bodily injuries, with limits of \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - 1. Independent Contractors Coverage for the bodily injury and property damage in connection with any subcontractor's operation.
- C. Employer's Liability Coverage with limits of \$1,000,000 per accident or disease.
- D. Automobile Liability Insurance for bodily injuries in limits of \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of resulting from the operation, maintenance, or use by Prince and Sons Inc. of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

9. ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other contract whether oral or written.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

10. SEVERABILITY. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

11. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Florida.

12. TERMS: The term of this agreement shall be for twelve **(12)** months, commencing on: **May 1st, 2020**, and terminating on: **May 1st, 2021**. The Customer shall notify Prince and Sons Inc. in writing of any unsatisfactory work performance or problems and shall allow Prince and Sons Inc. the opportunity to rectify any said problems in a timely manner, agreed to by both parties. This contract includes a thirty (30) day clause, in which it may be cancelled by either party, with just cause and after providing the other party with a thirty (30) day written notice.

13. PAYMENT FOR SERVICES. During the term of this agreement, the customer shall pay Prince and Sons Inc. the sum of: **(\$2,800.00) Two Thousand Eight Hundred Dollars and 00/100** per month. As set forth herein on **Exhibit A**. Payments are due the 1st day of each month for that month's service. Payments not received within (30) thirty days may be subject to account being placed on hold until account is up to date.

Annual Total Cost: **(\$33,600.00) Thirty-Three Thousand Six Hundred Dollars and 00/100 per year.**

A. CONDITIONS:

The monthly installment price for this contract is intended to reflect an equal monthly payment for the service provided for the full term of one year. Upon early cancellation or termination of this contract by either party, Prince and Sons Inc. shall receive the remainder of payment due for services provided. Payment of this amount shall be made by the Customer immediately upon termination. If legal action becomes necessary to collect any portion of this debt, the customer shall be responsible for all court and attorney fees incurred by Prince and Sons Inc. This contract constitutes the complete agreement by both parties hereto regarding the matters set forth herein and supersedes all prior discussions, agreements, arrangements, representations and understandings.

200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

PRINCE AND SONS INC.

CUSTOMER (AUTHORIZED SIGNATURE)

Signature
Date

Date _____

Signature _____ Date _____

Date _____

Printed Name	Title
--------------	-------

Title

Printed Name	Title
--------------	-------

Title

EXHIBIT A

Maintenance Base Price	42 cuts per year	\$2,800.00
	TOTAL ANNUAL COST	\$33,600.00
	TOTAL MONTHLY PAYMENT	\$2,800.00



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

Lawn Maintenance Service Contract Agreement

This Lawn Service Contract (this "Contract") is made effective as of **May 1st, 2020**, by and between **Orchid Grove Amenity Center** of **Davenport, FL 33837** and Prince and Sons Inc., of 200 S F Street, Haines City, Florida 33844.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and agreements contained herein, **Orchid Grove Amenity Center** hires Prince and Sons Inc., and Prince and Sons Inc. agrees to provide Lawn Service to the **Orchid Grove Amenity Center** at the following location **Davenport, FL 33837** -under the terms and conditions hereby agreed upon by the parties:

1. DESCRIPTION OF SERVICES. Beginning on **May 1st, 2020**, Prince and Sons Inc., will provide the following services (collectively, the "Services"):

A. MOWING OF TURF AREAS:

Mowing of all turf areas. Weed-eating (line trimming) & edging shall be performed during each mowing event. St. Augustine grass is to be cut no less than 4", Bahia no less than 3" to foster photosynthesis and strong root development. Blades shall remain sharp always, visible clippings are to be removed to prevent thatch build-up, mower operator will change patterns if possible per service to prevent ruts in turf. Blowing off all hard surfaces shall be performed immediately following each mowing event, clippings are to be kept out of beds and waterways. Trash and small debris on grounds shall be discarded during service.

B. PRUNING & TRIMMING:

Palm Tree trimming **\$32.50 per palm. (Billable)**

Selective pruning of all ornamental shrubbery shall be performed at the best time for flower and bud development, foliage growth and as necessary for the health of the plants. Removal & disposal of all generated debris from the property shall be completed following each pruning event.

C. PLANT BED WEED CONTROL:

Weed control shall be performed by using both pre-emergence and post-emergence herbicides as needed on all planter beds. Removal & disposal of all generated debris from the property shall be completed following each weeding event.

D. HORTICULTURAL:

Shrubs- Shall be fertilized **2** times annually April & October with professional products using 100% Poly-Coat. This process ensures year-round feeding of nutrients.

Turf- St Augustine Grass shall be fertilized and as prescribed by technician **2** times per year April & October.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

Turf- Management of turf damaging insects and pests such as Chinch Bugs and Fire Ants suppression 1 time a year, in the month of June. Upon site inspection use top choice for control, billable and upon Manager approval.

Turf- All Fungus in turf grass areas shall be controlled annually and treated as needed during growing season. Prince and Sons Inc. rotates active ingredients in our Fungicides to ensure chemical resistance control.

Shrubs- All fungus emerging on plants shall be treated and controlled as needed during growing season

E. ANNUALS: SERVICE AVAILABLE UPON REQUEST

A selection of 000 annuals shall be rotated on the months of January-April-July-October, flowers will be selected to appropriate season and climate. This service requires management approval at a suggested cost of \$2.00 per 4" pot. (BILLABLE)

F. MULCHING:

TBD cubic yards of "Small Pine-bark" mulch is to be spread at a rate of \$45.00 per cubic yard. This service is variable and requires management approval. (BILLABLE)

G. IRRIGATION SYSTEM INSPECTIONS:

Irrigation inspections are to be performed monthly; 12 times per year. A service report from Prince technician is to be completed after each inspection. Any damages sustained to the irrigation system as a direct result of the work by Prince and Sons Inc. shall be repaired at no cost to the customer. Any repairs required due to normal wear, vandalism or "Acts of God" can be completed upon request and shall be billed at actual time and materials at \$65.00 per hour plus parts.

2. INDEPENDENT CONTRACTOR STATUS. It is understood by the parties that Prince and Sons Inc. is an independent contractor with respect to Orchid Grove Amenity Center, and not an employee of Orchid Grove Amenity Center will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Prince and Sons Inc.

3. INJURIES. Prince and Sons Inc. acknowledges Prince and Sons Inc.'s obligation to obtain appropriate insurance coverage for the benefit of Prince and Sons Inc. (and Prince and Sons Inc.'s employees, if any). Prince and Sons Inc. waives any rights to recovery from Orchid Grove Amenity Center for any injuries that Prince and Sons Inc. (and/or Prince and Sons Inc.'s employees) may sustain while performing services under this Contract and that are a result of the negligence of Prince and Sons Inc. or Prince and Sons Inc.'s employees.

4. INDEMNIFICATION. Prince and Sons Inc. agrees to indemnify and hold harmless Orchid Grove Amenity Center from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Orchid Grove Amenity Center that result from the acts or



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

omissions of Prince and Sons Inc., Prince and Sons Inc.'s employees, if any, and Prince and Sons Inc.'s agents.

5. PERSONNEL DRESS CODE: Employees shall wear uniforms or professional attire always. Clothing that expresses obscene language or graphics, degrading or demeaning connotations, is strictly prohibited. Prince and Sons Inc. employees shall wear shirts at all times and shall wear footwear that conforms to safe work practices.

6. ACCOUNT MANAGEMENT: A Prince and Sons Inc. account manager will be assigned to this property. The account manager shall be a direct point of contact between **Orchid Grove Amenity Center** and Prince and Sons Inc. We ensure he/she adheres to Best Maintenance Practices and returns all emails and phone calls within a timely professional manner. Each Prince manager has been certified by the Landscape Maintenance Association of Florida through The Department of Agriculture. Each manager continues viable education each year to provide industry leading knowledge and valuable solutions to the customer.

7. WARRANTY: Prince and Sons Inc. offers a full 30 days warranty on all new plant's material installed by Prince under our care and maintenance agreement.

8. INSURANCE. Prince and Sons Inc. will maintain at all times throughout the term of this agreement the following insurance:

- A. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- B. Commercial General Liability Insurance covering Prince and Sons Inc., legal liability for bodily injuries, with limits of \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - 1. Independent Contractors Coverage for the bodily injury and property damage in connection with any subcontractor's operation.
- C. Employer's Liability Coverage with limits of \$1,000,000 per accident or disease.
- D. Automobile Liability Insurance for bodily injuries in limits of \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of resulting from the operation, maintenance, or use by Prince and Sons Inc. of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

9. ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other contract whether oral or written.



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10. SEVERABILITY. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

11. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Florida.

12. TERMS: The term of this agreement shall be for twelve **(12)** months, commencing on: **May 1st, 2020**, and terminating on: **May 1st, 2021**. The Customer shall notify Prince and Sons Inc. in writing of any unsatisfactory work performance or problems and shall allow Prince and Sons Inc. the opportunity to rectify any said problems in a timely manner, agreed to by both parties. This contract includes a thirty (30) day clause, in which it may be cancelled by either party, with just cause and after providing the other party with a thirty (30) day written notice.

13. PAYMENT FOR SERVICES. During the term of this agreement, the customer shall pay Prince and Sons Inc. the sum of: **(\$1,120) One Thousand One Hundred Twenty Dollars and 00/100** per month. As set forth herein on **Exhibit A**. Payments are due the 1st day of each month for that month's service. Payments not received within (30) thirty days may be subject to account being placed on hold until account is up to date.

Annual Total Cost: **(\$13,480.00) Thirteen Thousand Four Hundred Eighty Dollars and 00/100 per year.**

A. CONDITIONS:

The monthly installment price for this contract is intended to reflect an equal monthly payment for the service provided for the full term of one year. Upon early cancellation or termination of this contract by either party, Prince and Sons Inc. shall receive the remainder of payment due for services provided. Payment of this amount shall be made by the Customer immediately upon termination. If legal action becomes necessary to collect any portion of this debt, the customer shall be responsible for all court and attorney fees incurred by Prince and Sons Inc. This contract constitutes the complete agreement by both parties hereto regarding the matters set forth herein and supersedes all prior discussions, agreements, arrangements, representations and understandings.

200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

PRINCE AND SONS INC.

CUSTOMER (AUTHORIZED SIGNATURE)

Signature
Date

Signature _____ Date _____

Printed Name	Title
--------------	-------

Printed Name	Title
--------------	-------

EXHIBIT A

Maintenance Base Price	42 cuts per year	\$1,120
	TOTAL ANNUAL COST	\$13,480.00
	TOTAL MONTHLY PAYMENT	\$1,120

**Davenport Road South
Community Development District**

Payment Authorization Nos. 43 – 54

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

RECEIVED

FEB 17 2020

Payment Authorization 43

2/14/2020

Item No.	Payee	Invoice Number	Amount
1	City of Davenport Pool Meter / 940-1 Orchid Grove Blvd ; Service 01/05/2020 - 02/04/2020	3160	\$ 112.44
2	Navitas Playground Lease	--	\$ 527.41
3	PFM Group Consulting Billable Expenses: November 2019 Billable Expenses: December 2019 Billable Expenses: October 2019 Reimbursables: December 2019	107880 107973 107987 OE-EXP-00610	\$ 196.06 \$ 59.38 \$ 1,268.86 \$ 77.13
Total			\$ 2,241.28

Secretary / Assistant Secretary


Chairperson

EMAILED TO CDD

By bfulkerson at 11:04:30 AM, 2/17/2020

RECEIVED FEB 17 2020

EMAILED TO CDD

By bfulkerson at 10:53:55 AM, 2/24/2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT****Payment Authorization 44**

2/21/2020

Item No.	Payee	Invoice Number	Amount
1	Complete Pool Care March Pool Service	13484	\$ 1,525.00
2	Creative Association Services February Landscaping	6423	\$ 2,390.00
3	Duke Energy 940 Orchid Grove Blvd ; Service 01/21/2020 - 02/20/2020	--	\$ 1,131.06
4	Fuqua Janitorial Services February Clubhouse Cleaning	8022	\$ 680.00
5	The Ledger / News Chief Legal Advertising on 12/07/19	L060G0J3AG	\$ 276.56
6	PFM Group Consulting Billable Expenses: August 2019 DM Fee: February 2020 Website Fee: February 2020	106365 DM-02-2020-0019 DM-02-2020-0020	\$ 31.29 \$ 1,666.67 \$ 100.00
7	Pro Playgrounds Hanging Cantilever Shade Balance Due	1782	\$ 360.00
Total			\$ 8,160.58

Secretary / Assistant Secretary
Chairperson

RECEIVED FEB 24 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 45

2/28/2020

Item No.	Payee	Invoice Number	Amount
1	Creative Association Services Irrigation Repairs	6141 OG	\$ 35.07
2	Hopping Green & Sams General Counsel Through 01/31/2020	112928	\$ 1,565.42
3	Navitas Playground Lease	--	\$ 1,722.66
4	PFM Group Consulting January Reimbursables	OE-EXP-00667	\$ 74.80
5	Wood & Associates Engineering Services Through 01/24/2020	590	\$ 250.00
Total			\$ 3,647.95

Secretary / Assistant Secretary

DocuSigned by:

Warren L Heath

Chairperson

RECEIVED MAR 12 2020

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT

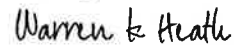
Payment Authorization 46

3/6/2020

Item No.	Payee	Invoice Number	Amount
1	Creative Association Services March Landscaping	6423 6481	\$ 2,390.00
2	Duke Energy 000 Davenport Blvd Lite ; Service 01/31/2020 - 03/03/2020 1420 South Blvd W Lite ; Service 02/03/2020 - 03/04/2020 101 Sandestin Dr ; Service 02/03/2020 - 03/04/2020 1534 South Blvd Lite ; Service 02/03/2020 - 03/04/2020	-- -- -- --	\$ 1,318.25 \$ 17.93 \$ 16.03 \$ 17.93
3	Orkin 940 Orchid Grove Blvd. Pest Control	194601008	\$ 48.15
4	Spectrum 940 Orchid Grove Blvd ; Service 02/27/2020 - 03/26/2020	84375801022820	\$ 131.97
Total			\$ 3,940.26

 Secretary / Assistant Secretary

DocuSigned by:



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 Chairperson

RECEIVED MAR 12 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 47

3/13/2020

Item No.	Payee	Invoice Number	Amount
1	Business Observer Legal Advertising on 03/06/2020	20-00425K	\$ 50.31
2	City of Davenport Acct: 9458 ; Service 02/05/2020 - 03/04/2020	--	\$ 112.80
3	Duke Energy 177 Ludisia Loop Lite ; Service 02/04/2020 - 03/05/2020	--	\$ 190.69
4	The Ledger Legal Advertising on 02/10/2020	L060G0J5MD	\$ 323.16
5	Navitas Playground Lease	--	\$ 527.41
6	PFM Group Consulting DM Fee: March 2020 Website Fee: March 2020	DM-03-2020-0019 DM-03-2020-0020	\$ 1,666.67 \$ 100.00
Total			\$ 2,971.04

Secretary / Assistant Secretary

DocuSigned by:
Warren K Heath
Chairperson

RECEIVED MAR 16 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 48

3/20/2020

Item No.	Payee	Invoice Number	Amount
1	Complete Pool Care April Pool Service	13537	\$ 1,525.00
2	Fuqua Janitorial Services March Clubhouse Cleaning	8050	\$ 765.00
Total			\$ 2,290.00

Secretary / Assistant Secretary

DocuSigned by:

Warren & Heath

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Chairperson

RECEIVED MAR 24 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 49

3/27/2020

Item No.	Payee	Invoice Number	Amount
1	Duke Energy 940 Orchid Grove Blvd ; Service 02/20/2020 - 03/23/2020	--	\$ 1,244.36
2	Hopping Green & Sams General Counsel Through 02/29/2020	113625	\$ 1,353.00
3	Navitas Playground Lease	--	\$ 1,722.66
Total			\$ 4,320.02

Secretary / Assistant Secretary



Chairperson

RECEIVED MAR 30 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 50

4/3/2020

Item No.	Payee	Invoice Number	Amount
1	Orkin 940 Orchid Grove Blvd. Pest Control	195585533	\$ 48.15
2	Spectrum 940 Orchid Grove Blvd ; Service 03/27/2020 - 04/26/2020	84375801032820	\$ 131.97
Total			\$ 180.12

Secretary / Assistant Secretary

DocuSigned by:

Warren L Heath

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Chairperson

RECEIVED APR 07 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 51

4/10/2020

Item No.	Payee	Invoice Number	Amount
1	Carr Riggs & Ingram Audit FY 2019	16866976	\$ 2,500.00
2	Duke Energy 000 Davenport Blvd Lite ; Service 03/03/2020 - 04/02/2020 1420 South Blvd W Lite ; Service 03/04/2020 - 04/03/2020 1534 South Blvd Lite ; Service 03/04/2020 - 04/03/2020 177 Ludisia Loop Lite ; Service 03/05/2020 - 04/06/2020	-- -- -- --	\$ 1,318.89 \$ 11.88 \$ 11.88 \$ 191.55
3	U.S. Bank Series 2018 Trustee Fees 03/01/2020 - 09/30/2020 Series 2018 Trustee Fees 10/01/2020 - 02/28/2021	5688246 5688246	\$ 2,168.47 \$ 1,548.91
Total			\$ 7,751.58

Secretary / Assistant Secretary



Chairperson

RECEIVED APR 14 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 52

4/17/2020

Item No.	Payee	Invoice Number	Amount
1	Complete Pool Care May Pool Service	13588	\$ 1,525.00
2	Creative Association Services April Landscaping	6629	\$ 2,390.00
	April Landscaping Amenity Center	6639	\$ 1,100.00
3	Fuqua Janitorial Services April Clubhouse Cleaning	8081	\$ 680.00
4	Navitas Playground Lease	--	\$ 527.41
Total			\$ 6,222.41

Secretary / Assistant Secretary

DocuSigned by:

Warren K Heath

15 41 10 1000000 1000000

Chairperson

RECEIVED APR 29 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

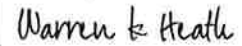
Payment Authorization 53

4/24/2020

Item No.	Payee	Invoice Number	Amount
1	City of Davenport Pool Meter / 940-1 Orchid Grove Blvd ; Service 03/05/2020 - 04/04/2020	3099	\$ 113.43
2	Duke Energy 940 Orchid Grove Blvd ; Service 03/23/2020 - 04/23/2020	--	\$ 1,214.27
3	Hopping Green & Sams General Counsel Through 03/31/2020	114123	\$ 790.26
4	PFM Group Consulting DM Fee: April 2020 Website Fee: April 2020	DM-04-2020-0019 DM-04-2020-0020	\$ 1,666.67 \$ 100.00
Total			\$ 3,884.63

Secretary / Assistant Secretary

DocuSigned by:



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Chairperson

RECEIVED APR 28 2020

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

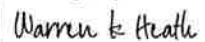
Payment Authorization 54

5/1/2020

Item No.	Payee	Invoice Number	Amount
1	Creative Association Services, Inc. Irrigation Repair	6657-OG	\$ 99.63
2	Navitas Credit Corp. Playground Lease	--	\$ 1,722.66
3	Orkin 940 Orchid Grove Blvd. Pest Control	196947186	\$ 48.15
4	Spectrum 940 Orchid Grove Blvd.	084375801042820	\$ 131.97
Total			\$ 2,002.41

Secretary / Assistant Secretary

DocuSigned by:



Chairperson

RECEIVED MAY 08 2020

Davenport Road South Community Development District

Monthly Financials

Davenport Road South CDD
Statement of Financial Position
As of 4/30/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long Term Debt Group	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$ 289,254.39				\$ 289,254.39
Assessments Receivable	15,356.10				15,356.10
Prepaid Expenses	1,548.91				1,548.91
Deposits	1,121.00				1,121.00
Assessments Receivable		\$ 25,244.47			25,244.47
Debt Service Reserve S 2018 Bond		223,637.50			223,637.50
Revenue S 2018 Bond		289,141.08			289,141.08
Interest S 2018 Bond		165,250.00			165,250.00
Acquisition/Construction S 2018 Bond			\$ 4.33		4.33
Total Current Assets	<u>\$ 307,280.40</u>	<u>\$ 703,273.05</u>	<u>\$ 4.33</u>	<u>\$ -</u>	<u>\$ 1,010,557.78</u>
<u>Investments</u>					
Amount Available in Debt Service Funds				\$ 678,028.58	\$ 678,028.58
Amount To Be Provided				6,041,971.42	6,041,971.42
Total Investments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,720,000.00</u>	<u>\$ 6,720,000.00</u>
Total Assets	<u><u>\$ 307,280.40</u></u>	<u><u>\$ 703,273.05</u></u>	<u><u>\$ 4.33</u></u>	<u><u>\$ 6,720,000.00</u></u>	<u><u>\$ 7,730,557.78</u></u>
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$ 9,579.63				\$ 9,579.63
Deferred Revenue	15,356.10				15,356.10
Deferred Revenue		\$ 25,244.47			25,244.47
Total Current Liabilities	<u>\$ 24,935.73</u>	<u>\$ 25,244.47</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,180.20</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$ 6,720,000.00	\$ 6,720,000.00
Total Long Term Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,720,000.00</u>	<u>\$ 6,720,000.00</u>
Total Liabilities	<u><u>\$ 24,935.73</u></u>	<u><u>\$ 25,244.47</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 6,720,000.00</u></u>	<u><u>\$ 6,770,180.20</u></u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$ (4,335.25)				\$ (4,335.25)
Net Assets - General Government	116,774.58				116,774.58
Current Year Net Assets - General Government	169,905.34				169,905.34
Net Assets, Unrestricted		\$ 532,769.41			532,769.41
Current Year Net Assets, Unrestricted		145,259.17			145,259.17
Net Assets, Unrestricted			\$ (662.63)		(662.63)
Current Year Net Assets, Unrestricted			666.96		666.96
Total Net Assets	<u><u>\$ 282,344.67</u></u>	<u><u>\$ 678,028.58</u></u>	<u><u>\$ 4.33</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 960,377.58</u></u>
Total Liabilities and Net Assets	<u><u>\$ 307,280.40</u></u>	<u><u>\$ 703,273.05</u></u>	<u><u>\$ 4.33</u></u>	<u><u>\$ 6,720,000.00</u></u>	<u><u>\$ 7,730,557.78</u></u>

Davenport Road South CDD
Statement of Activities
As of 4/30/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long Term Debt Group	Total
<u>Revenues</u>					
On-Roll Assessments	\$ 247,664.90				\$ 247,664.90
Developer Contributions	59,358.00				59,358.00
Other Income & Other Financing Sources	106.37				106.37
On-Roll Assessments		\$ 417,808.33			417,808.33
Off-Roll Assessments		2,447.20			2,447.20
Developer Contributions			\$ 663.69		663.69
Total Revenues	<u>\$ 307,129.27</u>	<u>\$ 420,255.53</u>	<u>\$ 663.69</u>	<u>\$ -</u>	<u>\$ 728,048.49</u>
<u>Expenses</u>					
Supervisor Fees	\$ 2,600.00				\$ 2,600.00
D&O Insurance	2,537.00				2,537.00
Trustee Services	3,717.38				3,717.38
Management	11,666.69				11,666.69
Field Management	246.94				246.94
Engineering	312.50				312.50
Dissemination Agent	5,000.00				5,000.00
District Counsel	7,484.00				7,484.00
Assessment Administration	7,500.00				7,500.00
Audit	2,500.00				2,500.00
Janitorial Service	5,525.00				5,525.00
Travel and Per Diem	30.48				30.48
Postage & Shipping	451.17				451.17
Copies	50.10				50.10
Legal Advertising	1,289.65				1,289.65
Miscellaneous	1,278.17				1,278.17
Contingency	200.00				200.00
Leased Space	15,750.49				15,750.49
Web Site Maintenance	700.00				700.00
Dues, Licenses, and Fees	175.00				175.00
Security	4,580.00				4,580.00
Electric	15,207.94				15,207.94
Amenity - Water	657.33				657.33
Cable Television	924.32				924.32
General Liability Insurance	3,296.00				3,296.00
Property & Casualty	8,445.00				8,445.00
Irrigation	1,848.59				1,848.59
Landscaping Maintenance & Material	17,830.00				17,830.00
Contingency	360.00				360.00
Equipment Repair & Maintenance	214.20				214.20
Pest Control	337.05				337.05
Streetlights	2,794.18				2,794.18
Swimming Pools	12,200.00				12,200.00
Principal Payment - Series 2018		\$ 110,000.00			110,000.00
Interest Payments - Series 2018		167,312.50			167,312.50
Total Expenses	<u>\$ 137,709.18</u>	<u>\$ 277,312.50</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 415,021.68</u>

Davenport Road South CDD

Statement of Activities

As of 4/30/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long Term Debt Group	Total
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 485.25				\$ 485.25
Interest Income		\$ 2,316.14			2,316.14
Interest Income			\$ 3.27		3.27
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$ 485.25</u>	<u>\$ 2,316.14</u>	<u>\$ 3.27</u>	<u>\$ -</u>	<u>\$ 2,804.66</u>
Change In Net Assets	\$ 169,905.34	\$ 145,259.17	\$ 666.96	\$ -	\$ 315,831.47
Net Assets At Beginning Of Year	<u>\$ 112,439.33</u>	<u>\$ 532,769.41</u>	<u>\$ (662.63)</u>	<u>\$ -</u>	<u>\$ 644,546.11</u>
Net Assets At End Of Year	<u><u>\$ 282,344.67</u></u>	<u><u>\$ 678,028.58</u></u>	<u><u>\$ 4.33</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 960,377.58</u></u>

Davenport Road South CDD
 Budget to Actual
 For the Month Ending 4/30/2020

	Year To Date			FY 2020 Adopted Budget
	Actual	Budget	Variance	
<u>Revenues</u>				
On-Roll Assessments	\$ 247,664.90	\$ 153,428.94	\$ 94,235.96	\$ 263,021.00
Developer Contributions	59,358.00	34,625.50	24,732.50	59,358.00
Other Income & Other Financing Sources	106.37	-	106.37	-
Net Revenues	\$ 307,129.27	\$ 188,054.44	\$ 119,074.83	\$ 322,379.00
<u>General & Administrative Expenses</u>				
Supervisor Fees	\$ 2,600.00	\$ 3,500.00	\$ (900.00)	\$ 6,000.00
D&O Insurance	2,537.00	1,633.33	903.67	2,800.00
Trustee Services	3,717.38	3,500.00	217.38	6,000.00
Management	11,666.69	11,666.67	0.02	20,000.00
Field Management	246.94	1,050.00	(803.06)	1,800.00
Engineering	312.50	5,833.33	(5,520.83)	10,000.00
Dissemination Agent	5,000.00	2,916.67	2,083.33	5,000.00
District Counsel	7,484.00	11,666.67	(4,182.67)	20,000.00
Assessment Administration	7,500.00	4,375.00	3,125.00	7,500.00
Reamortization Schedules	-	145.83	(145.83)	250.00
Audit	2,500.00	3,500.00	(1,000.00)	6,000.00
Travel and Per Diem	30.48	-	30.48	-
Telephone	-	116.67	(116.67)	200.00
Postage & Shipping	451.17	175.00	276.17	300.00
Copies	50.10	291.67	(241.57)	500.00
Legal Advertising	1,289.65	1,750.00	(460.35)	3,000.00
Miscellaneous	1,278.17	641.62	636.55	1,100.00
Web Site Maintenance	700.00	1,691.67	(991.67)	2,900.00
Dues, Licenses, and Fees	175.00	145.83	29.17	250.00
Contingency	200.00	11,155.78	(10,955.78)	19,124.20
Storm Cleanup & Repairs	-	4,375.00	(4,375.00)	7,500.00
Total General & Administrative Expenses	\$ 47,739.08	\$ 70,130.74	\$ (22,391.66)	\$ 120,224.20
<u>Field Expenses</u>				
General Liability Insurance	\$ 3,296.00	\$ 1,983.31	\$ 1,312.69	\$ 3,400.00
Irrigation	1,848.59	4,666.69	(2,818.10)	8,000.00
Landscaping Maintenance & Material	17,830.00	20,416.69	(2,586.69)	35,000.00
Landscape Improvements	-	7,291.69	(7,291.69)	12,500.00
Fertilizer / Pesticides	-	3,276.00	(3,276.00)	5,616.00
Contingency	360.00	3,111.50	(2,751.50)	5,334.00
Streetlights	2,794.18	10,590.30	(7,796.12)	18,154.80
Total Field Expenses	\$ 26,128.77	\$ 51,336.18	\$ (25,207.41)	\$ 88,004.80

Davenport Road South CDD
 Budget to Actual
 For the Month Ending 4/30/2020

	Year To Date			FY 2020 Adopted Budget
	Actual	Budget	Variance	
<u>Cabana & Pool Expenses</u>				
Janitorial Service	\$ 5,525.00	\$ 8,750.00	\$ (3,225.00)	\$ 15,000.00
Leased Space	15,750.49	11,666.69	4,083.80	20,000.00
Security	4,580.00	4,375.00	205.00	7,500.00
Electric	15,207.94	11,666.69	3,541.25	20,000.00
Amenity - Water	657.33	4,375.00	(3,717.67)	7,500.00
Cable Television	924.32	525.00	399.32	900.00
Property & Casualty	8,445.00	5,833.31	2,611.69	10,000.00
Contingency	-	4,375.00	(4,375.00)	7,500.00
Equipment Repair & Maintenance	214.20	2,916.69	(2,702.49)	5,000.00
Pest Control	337.05	583.33	(246.28)	1,000.00
Signage & Amenities Repair	-	437.50	(437.50)	750.00
Swimming Pools	12,200.00	11,083.31	1,116.69	19,000.00
Total Cabana & Pool Expenses	\$ 63,841.33	\$ 66,587.52	\$ (2,746.19)	\$ 114,150.00
Total Expenses	\$ 137,709.18	\$ 188,054.44	\$ (50,345.26)	\$ 322,379.00
Income (Loss) from Operations	\$ 169,420.09	\$ -	\$ 169,420.09	\$ -
<u>Other Income (Expense)</u>				
Interest Income	\$ 485.25	\$ -	\$ 485.25	\$ -
Total Other Income (Expense)	\$ 485.25	\$ -	\$ 485.25	\$ -
Net Income (Loss)	\$ 169,905.34	\$ -	\$ 169,905.34	\$ -

Davenport Road South Community Development District

Staff Reports