

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Thursday, January 10, 2019 at 9:30 a.m.

**Offices of Cassidy Hones,
346 East Central Ave.,
Winter Haven, Florida 33880**

Board Members present at roll call:

Andrew Rhinehart	Assistant Secretary	
Phillip Allende	Assistant Secretary	
Lauren Schwenk	Assistant Secretary	
Scott Shapiro	Vice-Chairperson	(via phone)
Rennie Heath	Chairperson	(joined at 9:38 a.m.)

Also Present:

Jane Gaarlandt	Fishkind & Associates, Inc.	
Sonali Patil	Fishkind & Associates, Inc.	
Roy van Wyk	Hopping Green & Sams, P.A.	(via phone)
Michelle Rigoni	Hopping Green & Sams, P.A.	(via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 9:35 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the December 13, 2018 Board of Supervisors Meeting

The Board reviewed the Minutes of the December 13, 2018 Board of Supervisors' Meeting.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Board approved the Minutes of the December 13, 2018 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2019-01, Designating District Manager, Assessment Consultant, and Financial Advisor

Ms. Gaarlandt noted that Fishkind and Associates, Inc. has been purchased by PFM, Public Financial Management, a very large financial advisory company that will now expand its services to special districts with its acquisition of Fishkind & Associates. There will be no change to the current staffing, scope of work, or fees. Mr. Heath asked about the fee listed for a resident controlled Board. Ms. Gaarlandt responded that was negotiable depending on the size of the District and that any changes to the fees would only be upon Board approval of an adopted budget.

Mr. Van Wyk noted that the Resolution was in standard form for assignment of contracts with the District.

On MOTION by Ms. Schwenk, seconded by Mr. Allende, with all in favor, the Board approved Resolution 2019-01, Designating District Manager, Assessment Consultant, and Financial Advisor.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Maintenance Agreement between the District and CAS, Inc.

Ms. Schwenk presented the proposal noting that Tract D, amenity center, was excluded from the current service area. Ms. Schwenk noted that she has a conflict on this matter and would abstain from voting on the proposal.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with 3 in favor and 1 abstaining, the Board approved the Landscape Maintenance Agreement between the District and CAS, Inc.

Ms. Gaarlandt presented an invoice from CAS for services provided for the month of December and asked for the Board's approval.

On MOTION by Mr. Rhinehart, seconded by Mr. Allende, with 3 in favor and 1 abstaining, the Board approved the CAS invoice for services provided for the month of December.

SIXTH ORDER OF BUSINESS**Consideration of Agreement between
the District and Pro Playground for
Playground Equipment Installation
Services**

Ms. Gaarlandt reminded the Board that the lease agreement for the playground equipment was approved at the previous meeting and noted that this agreement is for the actual installation of that same equipment.

On MOTION by Mr. Heath, seconded by Mr. Allende, with all in favor, the Board approved the Agreement between the District and Pro Playground for Playground Equipment installation services.

SEVENTH ORDER OF BUSINESS**Consideration of Funding Request No.
30**

The Board reviewed Funding Request number 30 for funding deficit.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved Funding Request No. 30.

EIGHTH ORDER OF BUSINESS**Ratification of Payment Authorization
Nos. 1 - 2**

The Board reviewed payment authorizations numbers 1 and 2, previously approved.

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Board ratified payment authorization nos. 1 - 2.

NINTH ORDER OF BUSINESS**Review of Monthly Financials**

The Board reviewed the monthly financials. There was no action required by the Board.

TENTH ORDER OF BUSINESS**Staff Reports**

District Counsel – Mr. van Wyk noted that Staff would initiate the completion certificate of the Amenities and conveyance to the District of the ponds and common areas.

District Engineer – Not Present

District Manager – No Report

ELEVENTH ORDER OF BUSINESS**Supervisor Requests and Audience Comments**

There were no Supervisor requests or audience comments.

TWELFTH ORDER OF BUSINESS**Adjournment**

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the January 10, 2019 Board of Supervisors' Meeting was adjourned.


Secretary / Assistant Secretary
Chairman / Vice Chairman