

Davenport Road South Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407.723.5900

www.davenportroadsouthcdd.com

The following is the proposed agenda for the Board of Supervisors' Meeting for the Davenport Road South Community Development District, scheduled to be held on **Wednesday, January 15, 2020 at 9:45 a.m. at the Offices of Cassidy Homes, 346 East Central Ave., Winter Haven, Florida 33880.** As always, the personal attendance of three (3) Board Members will be required to constitute quorum

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Call-in Number: **1-844-621-3956**

Access Code: **790 393 986 #**

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
 - Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
1. **Consideration of the Minutes of the December 18, 2020 Board of Supervisors' Meeting**

Business Matters

2. **Consideration of Agreement between the District and Polk County Property Appraiser**
3. **Consideration of proposal for ADA Compliant Access Ramp *(provided under separate cover)***
4. **Ratification of Payment Authorization Nos. 34 - 37**
5. **Review of Monthly Financials**

Other Business

Staff Reports

- District Counsel
- District Engineer
- District Manager
 - Field Management Update

Supervisor Requests and Audience Comments

Adjournment



**Davenport Road South
Community Development District**

Minutes

MINUTES OF MEETING

**DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS' MEETING**

Wednesday December 18, 2019 at 9:51 a.m.

**Offices of Cassidy Homes,
346 East Central Avenue,
Winter Haven, Florida 33880**

Board Members present at roll call:

Rennie Heath	Board Member	
Patrick Marone	Board Member	
Andrew Rhinehart	Board Member	
Scott Shapiro	Board Member	(via phone)

Also Present:

Jane Gaarlandt	PFM Group Consulting LLC	
Roy Van Wyk	Hopping Green & Sams, P.A.	(via phone)
Various Audience Members		

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order approximately at 9:51 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
November 20, 2019 Board of
Supervisors' Meeting**

The Board reviewed the Minutes of the November 20, 2019 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the November 20, 2019 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of Proposal for ADA
Compliant Access Ramp**

Ms. Gaarlandt explained that District Management has been in communication with the District Engineer, who said that he would probably have the proposal prepared next week. This item will be tabled until the next meeting.

FIFTH ORDER OF BUSINESS

**Ratification of Shade Structure
Installation Agreement**

Ms. Gaarlandt presented the Shade Structure Installation Agreement.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board ratified the Shade Structure Installation Agreement.

SIXTH ORDER OF BUSINESS

**Ratification of Payment Authorization
Nos. 31 - 33**

The Board reviewed payment authorizations numbers 27 - 30.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board ratified Payment Authorization Nos. 31 – 33.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financials through November 30, 2019. Mr. Heath asked how often the property Appraiser forward the amount that comes to the CDD. Mr. Van Wyk stated that they send it within 30 days of receipt. There was no action required by the Board.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – Not Present

District Manager – Ms. Gaarlandt noted that District staff is working with Mr. Wood on the proposal for the access ramp at the dog park.

NINTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests.

TENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the December 18, 2019 Board of Supervisors' Meeting for the Davenport Road South Community Development District was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

**Davenport Road South
Community Development District**

Agreement with Polk County Property Appraiser

CONTRACT AGREEMENT

This Agreement made and entered into on Friday, December 06, 2019 by and between the Davenport Road South Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

1. Section 197.3632 Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
2. The parties herein agree that, for the 2020 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Davenport Road South Community Development District.
3. The term of this Agreement shall commence on January 1, 2020 and shall run until December 31, 2020, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
4. The Special District shall meet all relevant requirements of Section 197.3632 & 190.021 Florida Statutes.
5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, the Special District shall provide **proposed assessments no later than Friday, July 17, 2020**, for inclusion on the 2020 TRIM notice which is statutorily mailed within 55 days of July 1. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy **no later than Tuesday, September 15, 2020**. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2020 tax roll.
7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice. The Property Appraiser will require **payment on or before Tuesday, September 15, 2020** for processing within the Property Appraiser budget year (October 1st – September 30th).
8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

CONTRACT AGREEMENT

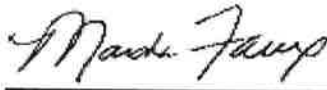
EXECUTED on the date first above written
By:

Special District Representative

Print name

Title

Marsha M. Faux, CFA, ASA
Polk County Property Appraiser
By:



Marsha M. Faux, Property Appraiser

**Davenport Road South
Community Development District**

Proposal for ADA Compliant Access Ramp

(provided under separate cover)

**Davenport Road South
Community Development District**

Payment Authorization Nos. 34 – 37

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 34
12/13/2019

Item No.	Payee	Invoice Number	Amount
1	City of Davenport Pool Meter Water Service - 11/05/2019-12/04/2019	3220	\$ 103.80
2	Egis Insurance Advisors Playground Equipment Insurance	10291	\$ 195.00
3	Navitas Playground Lease	--	\$ 527.41
		Total	\$ 826.21

Secretary / Assistant Secretary



Chairperson

RECEIVED DEC 19 2019

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

**Payment Authorization 35
12/20/2019**

Item No.	Payee	Invoice Number	Amount
1	Complete Pool Care January Pool Service	13392	\$ 1,525.00
2	Duke Energy Acct: 66995 79547; Service 11/19/2019 - 12/19/2019	--	\$ 1,172.23
3	Fuqua Janitorial Services December Clubhouse Cleaning	7965	\$ 765.00
4	Wood & Associates Engineering Services Through 11/22/2019	446	\$ 62.50
		Total	\$ 3,524.73

Secretary / Assistant Secretary



Chairperson

RECEIVED DEC 23 2019

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 36
12/27/2019

Item No.	Payee	Invoice Number	Amount
1	Hopping Green & Sams General Counsel Through 11/30/2019	111592	\$ 1,876.32
2	Navitas Playground Lease	--	\$ 1,722.66
3	PFM Group Consulting October Reimbursables	OE-EXP-00525	\$ 153.30
4	Wood & Associates Engineering Services Through 11/22/2019	446	\$ 62.50
Total			\$ 3,814.78

Secretary / Assistant Secretary



Chairperson

RECEIVED DEC 30 2019

**DAVENPORT ROAD SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization 37
1/3/2020

Item No.	Payee	Invoice Number	Amount
1	Duke Energy Acct: 97796 57410 ; Service 12/02/2019 - 01/02/2020	--	\$ 1,302.81
2	Orkin Pest Control	192676691	\$ 48.15
3	Spectrum Business Acct: 0050843758-01 ; Service 12/27/2019 - 01/26/2020	84375801122819	\$ 129.97
		Total	\$ 1,480.93

Secretary / Assistant Secretary

Chairperson

**Davenport Road South
Community Development District**

Monthly Financials

(provided under separate cover)