

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT CONTINUED BOARD OF SUPERVISORS' MEETING

Tuesday, December 5, 2017 at 10:05 a.m.

Offices of Cassidy Homes

346 East Central Ave.,

Winter Haven, Florida 33880

Board Members present at roll call:

Rennie Heath	Board Member
Lauren Schwenk	Board Member
Andrew Rhinehart	Board Member
Scott Shapiro	Board Member

Also Present:

Jane Gaarlandt	Fishkind & Associates, Inc.
Dennis Wood	Dennis Wood Engineering
Steve Lewis	Cassidy Group
Mike Cassidy	Cassidy Group
Roy Van Wyk	Hopping Green & Sams, P.A. (via phone)

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 10:05 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no public comments at this time.

THIRD ORDER OF BUSINESS

Consideration of Bids for Phase 1 Construction Services

Mr. Wood explained that the District had interest from 16 bidders on the project but noted that the District received 3 bids of which only one was a legitimate bid that covered all the items within the bid documents and addendums, another bidder turned it in late and was therefore disqualified, and a third bidder did not follow the guidelines that were identified in the package and the addendum items. Mr. Wood stated that the District ended up with

one bidder, which was Tucker Paving. Mr. Wood recommended that the District use Tucker Paving as the low bidder. Their total for Phase 1 is \$2,371,242.03 and the total for Phase 2 is \$1,787,292.61 for a total bid of \$4,158,534.64. Mr. Heath asked how much that it per lot and Mr. Wood answered that it is about \$11,000.00, which is comparable to other deals and may be lower because there are no Lift Stations. Mr. Wood distributed the 3 bids. The Board discussed the bids and asked Mr. Van Wyk if he had any comments. Mr. Van Wyk stated that when the Board does their motion they can either find the two bidders that did not bid appropriately as non-responsive as a single motion and then consider the one bidder that was responsive or the Board can do a single motion finding Tucker Paving the only responsible bidder and vote to award the Contract to Tucker. Mr. Heath stated that the District needs to discuss how many days it will take to do the Job. Mr. Wood called Mr. Rick Allen to make sure that he had no export cost. Mr. Wood said that when he reviewed the JEL bid they had import. Mr. Heath asked if Mr. Wood can adjust the grade which Mr. Wood confirmed. Mr. Shapiro asked how many days was in the bid to do the project and Mr. Wood responded that it was 180, but he may need to increase that. Mr. Shapiro said that the District staff will need to negotiate that.

On MOTION by Mr. Heath, seconded by Mr. Shapiro, with all in favor, the Board found Tucker Paving to be the only Responsible Bidder and approved Awarding the Contract to Tucker Paving.

Mr. Heath asked Mr. Van Wyk if he will be responding to the 3 bidders and let them know what was decided. Mr. Van Wyk answered that he has a letter that he will give to Ms. Gaarlandt and Ms. Gaarlandt will send it out today. Mr. Heath asked whether it has been Mr. Van Wyk or Mr. MacLaren that has been putting the contracts together. Mr. Van Wyk stated that he believes the District already has the contract set up but usually the District Engineer has been making sure everything is included, however, if Mr. Heath wants to do that as a Field Manager the District can do that too, but someone needs to make sure that the insurance and Bonds are in place. Mr. Shapiro said that he did the last contract and asked if someone in District Counsel's office can put it all together which Mr. Van Wyk confirmed.

FOURTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – No Report

District Manager – No Report

FIFTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests or public comments.

SIXTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt suggested adjourning the meeting.

ON MOTION by Mr. Shapiro, seconded by Mr. Rhinehart with all in favor, the December 5, 2017 Continued Board of Supervisors' Meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman