

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Thursday, July 13, 2017 at 9:34 a.m.

Offices of Cassidy Homes

346 East Central Ave.,

Winter Haven, Florida 33880

Board Members present at roll call:

Lauren Schwenk	Board Member
Rennie Heath	Board Member
Andrew Rhinehart	Board Member
Phillip Allende	Board Member
Scott Shapiro	Board Member

Also Present:

Sarah Warren	Hopping Green & Sams, P.A.
Jane Gaarlandt	Fishkind & Associates, Inc.
Joe MacLaren	Fishkind & Associates, Inc.
Sharon Garrett	Public

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 9:34 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were public comments at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the June 8, 2017 Board of Supervisors' Meeting

The Board reviewed the minutes of the June 8, 2017 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the June 8, 2017 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Public Hearing on the Adoption of
the District's Fiscal Year 2017-
2018 Budget**

- a) **Public Comments and
Testimony**
- b) **Board Comments**
- c) **Consideration of Resolution
2017-33, Adopting Fiscal Year
2017-2018 Budget and
Appropriating Funds**

Mr. MacLaren recommended a motion to open the public hearing.

On MOTION by Mr. Heath, seconded by Mr. Shapiro, with all in favor, the Board opened the Public Hearing.

The budget for the upcoming fiscal year is anticipated to be Developer Funded rather than collected via assessments. The \$180,000.00 proposed budget will act as a not-to-exceed amount. The Developer will fund the actual expenses.

On MOTION by Mr. Heath seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2017-33, Adopting Fiscal Year 2017-2018 Budget and Appropriating Funds.

FIFTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2017-
2018 Budget Funding Agreement**

This Agreement outlines that the Developer agrees to pay the expenses of the District on an as incurred basis.

On MOTION Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved the Fiscal Year 2017-2018 Funding Agreement.

Ms. Warren requested a motion to close the public hearing.

On MOTION Mr. Shapiro, seconded by Ms. Schwenk, with all in favor, the Board closed the Public Hearing.

SIXTH ORDER OF BUSINESS

Consideration of Statements of Qualifications for the Position of District Engineer

At the Board's direction, District staff ran a Request for Qualification notice for the position of District Engineer. The District received one response from Dennis Wood Engineering, LLC. District staff has reviewed this and found Dennis Wood Engineering, LLC. to be qualified and recommends that the Board accept the recommendation.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board accepted Dennis Wood Engineering, LLC as the most qualified proposer and authorized District Counsel to put together an Agreement.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

The District has incurred approximately \$43,316.00 in expenses versus a budget of \$90,000.00 through the end of June. The District is under budget at this point in the fiscal year. There was no action required by the Board.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Counsel – The Bond Validation hearing is scheduled for July 26, 2017 at 3:15 p.m.

Interim Engineer – No Report

District Manager – No Report

NINTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests.

There were no public comments.

TENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Mr. MacLaren requested a motion to adjourn.

ON MOTION by Mr. Shapiro, seconded by Mr. Schwenk, with all in favor, the Thursday, July 13, 2017 Board of Supervisors' Meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman