

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Thursday June 14, 2018 at 9:43 a.m.

Office of Cassidy Homes,

346 East Central Ave.,

Winter Haven, Florida 33880

Board Members present at roll call:

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| Rennie Heath | Board Member | |
| Phillip Allende | Board Member | |
| Lauren Schwenk | Board Member | |
| Andrew Rhinehart | Board Member | |
| Scott Shapiro | Board Member | (via phone) |

Also Present:

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| Sarah Warren | Hopping Green & Sams, P.A. |
| Jane Gaarlandt | Fishkind & Associates, Inc. |
| Jennifer Glasgow | Fishkind & Associates, Inc. (via phone) |

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 9:43 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There are no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the May 10, 2018 Board of Supervisors Meeting

The Board reviewed the Minutes of the May 10, 2018 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the May 10, 2018 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Consideration of O&M
Methodology / Revised O&M
Budget**

Ms. Gaarlandt asked Ms. Warren if she wanted to speak about this item. Ms. Warren explained that District staff wanted to breakout the proposed assessment roll so the ERU value is broken out and the associated O&M per lot. The District will base the mailed notice on this. She noted that this will be a maximum amount and it changed slightly from how it was originally presented. Mr. Heath asked about the two loose pages and Ms. Gaarlandt replied that one of them is the budget to backup the assessments. Mr. Shapiro asked if this is the amount that will be noticed but not necessarily the amount that the Board will adopt at the final budget. Ms. Warren responded that the District can go down from this number.

On MOTION by Ms. Heath, seconded by Mr. Shapiro, with all in favor, the Board approved the O&M Methodology / Revised O&M Budget.

FIFTH ORDER OF BUSINESS

**Consideration of Work
Authorization, Dennis Wood
Engineering proposal for
Preparation of a Plat for Recording**

Ms. Warren presented the work authorization from Dennis Wood Engineering in the amount of \$36,500.00. Mr. Heath asked why this was not in the original proposal. Mr. Shapiro stated that Mr. Wood's original proposal states that this will be in the form of a separate proposal.

On MOTION by Ms. Heath, seconded by Mr. Allende, with all in favor, the Board approved Work Authorization, Dennis Wood Engineering proposal for Preparation of a Plat for Recording in the amount of \$36,500.00

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2016-2017 Audited Financial Statement

Ms. Gaarlandt asked Mr. Shapiro if he reviewed the audited financial statement and he responded that he did. Ms. Gaarlandt noted that it was considered a clean audit.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board accepted the Fiscal Year 2016-2017 Audited Financial Statement.

SEVENTH ORDER OF BUSINESS

Consideration of Tucker Paving Change Order

Ms. Gaarlandt presented the Tucker Paving Change Order in the amount of \$41,032.46

On MOTION by Mr. Heath, seconded by Mr. Rhinehart with all in favor, the Board approved the Tucker Paving Change Order in the amount of \$41,032.46.

EIGHTH ORDER OF BUSINESS

Consideration of Funding Request No. 22

The Board reviewed Funding Request 22.

On MOTION by Ms. Schwenk, seconded by Mr. Allende, with all in favor, the Board approved Funding Request No. 22.

NINTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financials through March 31, 2018. There was no action required by the Board.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Engineer – Not Present

District Manager – Ms. Gaarlandt stated that all Board Members should have received their Form 1 financial statements. Mr. Heath indicated that he has not done his yet. Ms. Warren reminded the Board that July 1, 2018 is the deadline, however, the Supervisor of Elections does give a grace period before sending out letters. Ms. Gaarlandt noted that the Board Members can list all the Districts on which they serve on the same form. Mr. Heath asked if they needed to list all the other Districts on which they serve as Board members. Ms. Gaarlandt responded that she highly recommends that they list all the Districts together with the form so that in case the Offices of the Supervisor of Elections for the various Counties do not communicate they can show that they submitted the information.

ELEVENTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**


There were no Supervisor requests or audience comments.

TWELFTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt adjourned the June 14, 2018 Board of Supervisors' Meeting.


Secretary / Assistant Secretary


Chairman / Vice Chairman