

MINUTES OF MEETING

DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING

Thursday May 10, 2018 at 10:04 a.m.

Office of Cassidy Homes,

346 East Central Ave.,

Winter Haven, Florida 33880

Board Members present at roll call:

Phillip Allende	Board Member
Rennie Heath	Board Member
Lauren Schwenk	Board Member
Andrew Rhinehart	Board Member
Scott Shapiro	Board Member

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.
Jane Gaarlandt	Fishkind & Associates, Inc.
Jennifer Glasgow	Fishkind & Associates, Inc. (via phone)
Sharon Garrett	Public

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order at 10:04 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Garrett noted that her name is spelled incorrectly in the minutes. Ms. Gaarlandt noted the edit.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the April 12, 2018 Board of Supervisors Meeting

The Board reviewed the Minutes of the April 12, 2018 Board of Supervisors' Meeting.

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the Board approved the Minutes of the April 12, 2018 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2018-07, Approving a proposed Budget for Fiscal Year 2018-2019 and Setting a Public Hearing Date Thereon

Ms. Gaarlandt noted that the budget will be Developer funded. Mr. Shapiro said that he changed the budget and that it will not be Developer funded because there will be finished lots in September or October and the plan is to bill at closing. Ms. Glasgow said that the budget is based on 369 lots being billed \$700. She indicated that she took the Developer Contributions out and put it in assessments and noted that the District could collect assessments at closing or direct bill. Ms. Glasgow has this information on her copy and Ms. Gaarlandt will make sure that she gets the right copy with the resolutions. Mr. Shapiro asked Ms. Schwenk when the Amenities would come on and she responded that it will start by October or November and will be open for 4-5 months of Fiscal Year 2019. The Board discussed various contingency line items and all were comfortable with the budget. Ms. Gaarlandt suggested that the public hearing take place on July 12, 2018 at the same time but at the Holiday Inn.

On MOTION by Ms. Heath, seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2018-07, Approving a Proposed Budget for Fiscal Year 2018-2019 and Setting July 12, 2018 at 9:30 a.m. and at the Holiday Inn as the Public Hearing Date.

FIFTH ORDER OF BUSINESS

Consideration of Agreement between the District and Creative Association Services, Inc. for Landscape and Irrigation Maintenance (Orchid Grove)

Ms. Schwenk stated that Creative Association has provided landscape service maintenance for this project but the landscaping is not in yet so she based the agreement on similar

landscaping done at nearby Districts and took into account the square footage of all the sod that is on site. Mr. Shapiro stated that the District just passed a budget that is significantly less than the amount in this agreement. The landscape maintenance budget is \$57,000.00 and this proposal is \$117,000.00. Mr. Shapiro asked Mr. Van Wyk if the Board could reopen the budget discussion; Mr. Van Wyk responded that the Board can do a motion to reconsider the budget. A discussion took place among the Board members. Mr. Shapiro stated that the District might need to get some other outside proposals. Mr. Heath suggested landscaping 547, 10th street, the entrance of South Street, and the monument landscaping at Highland Meadows 2B which will save a lot of money. Mr. Shapiro suggested reconsidering the budget and increase landscaping to \$117,000.00.

On MOTION by Ms. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved reconsidering Resolution 2018-07.

The Board discussed where landscaping needs to be done. Ms. Glasgow got back on the phone line. Mr. Shapiro stated that the Board wants to increase the landscape maintenance budget to \$117,600.00. He recommended increasing assessments to \$750.00 per lot times 369 lots and put the balance of the budget under Developer Contribution. Mr. Van Wyk asked if the District needed to enter into the landscaping agreements right now or if they could hold off on them. The Board members responded that they could hold off on approving the landscape agreement. Mr. Van Wyk suggested that the Board wait. Ms. Glasgow indicated that the with the assessment at \$750 per lot and the Developer contribution at \$41,986.00 the total budget is now \$318,736.00.

On MOTION by Ms. Shapiro, seconded by Mr. Heath, with all in favor, the Board approved Resolution 2018-07, as amended.

Ms. Shapiro asked Ms. Glasgow to email the amended proposed budget to the Board members when she has it finalized. The Board decided to table the agreement between the District and Creative Association Services.

SIXTH ORDER OF BUSINESS

Consideration of Funding Request No. 21

The Board reviewed Funding Request 21.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved Funding Request No. 21.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

The Board reviewed the monthly financials through March 31, 2018. There was no action required by the Board.

EIGHTH ORDER OF BUSINESS Staff Reports

District Counsel – No Report

District Engineer – Not Present

District Manager – Ms. Gaarlandt noted that per the Supervisor of Elections there are currently no registered voters within the District.

NINTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments


There were no Supervisor requests or audience comments.

TENTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments. Ms. Gaarlandt adjourned the May 10, 2018 Board of Supervisors' Meeting.


Secretary / Assistant Secretary


Chairman / Vice Chairman