

**MINUTES OF MEETING**

***DAVENPORT ROAD SOUTH COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING***

*Thursday, December 13, 2018 at 9:30 a.m.*

*Offices of Cassidy Hones,  
346 East Central Ave.,  
Winter Haven, Florida 33880*

Board Members present at roll call:

Andrew Rhinehart	Board Member
Phillip Allende	Board Member
Lauren Schwenk	Board Member

Also Present:

Jane Gaarlandt	Fishkind & Associates, Inc.
Sonali Patil	Fishkind & Associates, Inc.
Patrick Marone	Heath Construction and Management, LLC

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order at 9:33 a.m. Those in attendance are outlined above.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
October 11, 2018 Board of  
Supervisors Meeting**

The Board reviewed the Minutes of the October 11, 2018 Board of Supervisors' Meeting.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Board approved the Minutes of the October 11, 2018 Board of Supervisors' Meeting.

Ms. Gaarlandt noted that Mr. Marone was listed under Oakley Cassidy Rhinehart, LLC and should be listed under Heath Construction. District staff will make that correction.

**FOURTH ORDER OF BUSINESS**

**Consideration of Navitas Lease Agreement for Playground Equipment**

Ms. Schwenk recommended approval pending possible changes to the corporate guarantee. Ms. Gaarlandt stated that she can sign the actual documents as District Manager. She asked who she should send it to for final review. Ms. Schwenk replied that she can send it to Mr. Marone for final review. Ms. Gaarlandt noted that the amount to be financed, according to the terms of the Lease Agreement is \$78,623.00.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Board approved Navitas Lease Agreement for Playground Equipment pending potential changes to corporate guarantee.

**FIFTH ORDER OF BUSINESS**

**Consideration of CRI Engagement Letter for FY 2018 Auditing Services**

Ms. Gaarlandt explained that auditing services has a budget for \$6,000.00 and the fee is only \$3,000. So, the District is well within the budget. The Board reviewed the CRI Engagement Letter.

On MOTION by Mr. Rhinehart, seconded by Mr. Allende, with all in favor, the Board approved the CRI Engagement Letter for FY 2018 Auditing Services.

**SIXTH ORDER OF BUSINESS**

**Consideration of Funding Request No. 28 - 29**

The Board reviewed Funding Request 28 - 29. Mr. Allende asked what the Duke Energy Funding Request was for. Ms. Gaarlandt stated that she will look on the actual invoice and provide the answer.

On MOTION by Mr. Rhinehart, seconded by Mr. Allende, with all in favor, the Board approved Funding Request No. 28 – 29.

**SEVENTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the monthly financials. There was no action required by the Board.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel** – Not Present

**District Engineer** – No Report

**District Manager** – Ms. Gaarlandt noted that the next meeting is scheduled for January 10, 2019. She will keep the Board updated regarding a possible cancellation for the January meeting.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

There were no Supervisor requests or audience comments.

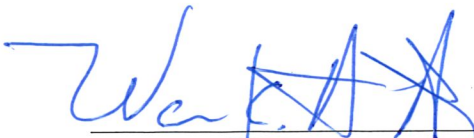
**TENTH ORDER OF BUSINESS**

**Adjournment**

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Thursday December 13, 2018 Board of Supervisors' Meeting was adjourned.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman